

NTID
Accounting Technology Program
Outcomes and Assessment Proposal 2002-2005

Technical Program Goal: Prepare graduates with skills and knowledge to enable entry-level employment in the accounting technician field.

Critical Outcomes for all Students		Assessment of Outcomes		Timeline		Use of Results
Domain/Task/Capability	Performance Criteria/Benchmarks	Instrument/Opportunity	Assessment of Performance	Develop	Collect	
Students will be able to perform the functions of the accounting cycle for service, merchandising, and manufacturing businesses.	(80% of) students will demonstrate a satisfactory ability to: <ul style="list-style-type: none"> analyze transactions journalize and post transactions prepare a trial balance calculate and record payroll data reconcile and control cash accounts adjust and close accounts prepare financial statements 	<i>Student Performance Appraisal</i> used to assess the outcomes related to the comprehensive accounting cycle project (practice set) in the course Principles of Accounting II and the portfolio of completed tasks in the course Applied Accounting Techniques.	Students will achieve a score of 3 or above (5-point scale) on the related technical skill items of the <i>Student Performance Appraisal</i> instrument.	Fall & Winter 2002-2003	PA II Spring 2004 AAT Spring 2004/ Fall 2004	
Students will demonstrate appropriate technical and interpersonal skills necessary for employment.	(80% of) students will demonstrate a satisfactory ability to: <ul style="list-style-type: none"> apply previously learned technical skills follow instructions use time productively meet deadlines show interest and enthusiasm work well with others solve problems independently 	<i>Student Performance Appraisal</i> used to assess the outcomes related to the comprehensive accounting cycle project (practice set) in the course Principles of Accounting II and the portfolio of completed tasks in the course Applied Accounting Techniques. <i>Co-op Supervisor Evaluation of Student Job Performance</i>	Students will achieve a score of 3 or above (5-point scale) on the related interpersonal skill items of the <i>Student Performance Appraisal</i> instrument. Students will achieve a score of 5 or above (7-point scale) on the related technical and interpersonal skill items of the <i>Co-op Supervisor Evaluation of Student Job Performance</i> instrument.	Fall & Winter 2002-2003 AY 2002-2003	PA II Spring 2004 AAT Spring 2004/ Fall 2004 Summer 2004	
Students will gain entry-level employment in the accounting field.	___% of graduates will be employed in the field	NCE Placement Data	To be determined.			
Eighty percent (80%) of	1. Students will report	<i>Program Satisfaction</i>	Students will	AY2003-	Spring	

<p>graduating students will indicate satisfaction with the ACCTG Technology program and courses.</p>	<p>they were satisfied with the quality of the program.</p> <p>2. Students will report they were satisfied with the quality of the courses.</p>	<p><i>Survey</i></p>	<p>indicate they “Strongly Agree” or “More Agree than Disagree” on 2 items when asked to give an overall rating, one related to the program in general and the other related to courses in general. Specific program/course information is collected on 20 other items.</p>	<p>2004</p>	<p>2004-2005</p>	
<p>/ssl Rev: 5/20/02</p>						

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