

Rochester INSTITUTE OF TECHNOLOGY

Minor Program proposal form

kate gleason college of engineering

**Industrial and Systems Engineering**

**Name of Minor:** Sustainable Product Development

**Brief description of the minor to be used in university publications**

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| This multidisciplinary minor is aimed at students interested in exploring issues associated with developing and delivering sustainable product systems. Courses in the minor enhance understanding of the three dimensions of sustainability (economic, ethical, and environmental), develop awareness of the need for more sustainable approaches to product development, and explore strategies for developing and delivering sustainable product systems. |

**1.0 Minor Program Approvals**

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| --- | --- | --- |
|  | Approval request date: | Approval granted date: |
| Academic Unit Curriculum Committee | 01/25/13 | 01/25/13 |
| College Curriculum Committee | 02/19/13 | 02/19/13 |
| Inter-College Curriculum Committee | 03/06/13 | 03/22/13 |

**2.0 Rationale:**

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript

How is this set of academic courses related?

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| Courses in the minor enhance understanding of the three dimensions of sustainability (economic, ethical, and environmental), develop awareness of the need for more sustainable approaches to product development, and explore strategies for developing and delivering sustainable product systems. |

**3.0 Multidisciplinary involvement:**

If this is a multidisciplinary minor spanning two or more academic units, list the units and their role in offering and managing this minor.

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| Industrial and Systems Engineering (KGCOE-ISEE), Management (SCB-MGMT), Science and Technology Studies (COLA-STSO), Public Policy (COLA-PUBL), Mechanical Engineering, (KGCOE-MECE), Environmental, Sustainability, Health, and Safety (CAST-ESHS), and Packaging (CAST-PACK). Management of the minor will be entirely through the Industrial and Systems Engineering Department. Students will be admitted and advised through the Industrial and Systems Engineering Department. |

**4.0 Students ineligible to pursue this minor:**

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

Please list below any home programs whose students will not be allowed to pursue this minor, provide the reasoning, and indicate if this exclusion has been discussed with the affected programs:

|  |
| --- |
| N/A |

**5.0 Minor Program Structure, Sequence and Course Offering Schedule:**

Describe the structure of the proposed minor and list all courses, their anticipated offering schedule, and any prerequisites.

* All minors must contain at least fifteen semester credit hours;
* Minors may be discipline-based or interdisciplinary;
* In most cases, minors shall consist of a minimum of two upper division courses (300 or above) to provide reasonable breadth and depth within the minor;
* As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree;
* Provide a program mask showing how students will complete the minor.

Narrative of Minor Program Structure:

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| The Sustainable Product Development minor consists of 15 semester credit hours, three required courses and two elective courses. One of the electives must be a social context elective. Industrial Engineering students, who complete the Engineering Economy course as part of their regular program of study, must substitute a technical elective for ISEE-250. Mechanical Engineering students must select one course from the available Technical Electives. Other courses may be appropriate, with minor advisor approval. Additionally, as appropriate courses are added to the RIT portfolio, they may be added to this list of electives. |

As an example, students may complete the minor by following the sequence below. However, given the flexible structure of the course, multiple program masks exist.

Industrial Engineering BS Students:

Non-Industrial Engineering BS only:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Course Number & Title | SCH | Required | Optional | Fall | Spring | Biennial? | Prerequisites\* |
| Required Courses |
| KGCOE-ISEE-250 Engineering Economy | 3 | Y |  |  | Y |  | None |
| KGCOE-ISEE-785 Fundamentals of Sustainable Engineering | 3 | Y |  | Y |  |  | None |
| KGCOE-ISEE-786 Lifecycle Assessment | 3 | Y |  |  | Y |  | ISEE 785 |
| Social Context Courses (at least one) |
| SCB-MGMT-710 Managing for Environmental Sustainability | 3 |  | Y |  | Y |  | None |
| COLA-STSO-120 Intro to Environmental Studies | 3 |  | Y | Y | Y |  | None |
| COLA-STSO-140 Science, Technology, and Values | 3 |  | Y | Y | Y |  | None |
| COLA-STSO-201 Science and Technology Policy | 3 |  | Y | Y | Y |  | None |
| COLA-STSO-220 Environment and Society | 3 |  | Y | Y |  |  | None |
| COLA-STSO-240 Social Consequences of Technology | 3 |  | Y | Y | Y |  | None |
| COLA-STSO-321 Face of the Land | 3 |  | Y |  | Y |  | None |
| COLA-STSO-421 Environmental Policy | 3 |  | Y |  | Y |  | None |
| COLA-STSO-422 Great Lakes | 3 |  | Y | Y |  |  | None |
| COLA-STSO -521 Biodiversity | 3 |  | Y |  | Y |  | None |
| COLA-PUBL-510 Tech Innovation and Public Policy | 3 |  | Y |  | Y |  | None |
| COLA-PUBL-530 Energy Policy | 3 |  | Y |  | Y |  | None |
| Technical Electives |
| KGCOE-ISEE-787 Design for the Environment | 3 |  | Y |  | Y |  | ISEE 140 or MECE 305 |
| KGCOE-MECE-357 Contemporary Issues in Energy and the Environment | 3 |  | Y | Y |  |  | MECE 110 |
| KGCOE-MECE-710 Fuel Cell Technology | 3 |  | Y | TBD |  | None |
| KGCOE-MECE-729 Renewable Energy Systems | 3 |  | Y | TBD |  | MECE 310MECE 352 |
| CAST-PACK-530 Packaging Sustainability and the Environment | 3 |  | Y | Y |  |  | PACK 301PACK 302 |
| CAST-ESHS-310 Solid and Hazardous Waste Management | 3 |  | Y |  | Y |  | CHMG 112ESHS 150 |
| CAST-ESHS-330 Industrial Wastewater Management | 3 |  | Y | Y |  |  | CHMG 112ESHS 150 |
| CAST-ESHS-350 Air Emissions Management | 3 |  | Y |  | Y |  | CHMG 112ESHS 150 |
| CAST-ESHS-720 Environment, Health, and Safety Management | 3 |  | Y | Y |  |  | Permission |
| Total credit hours: | 15 |

**\*in most cases, pre-requisites may be satisfied by equivalent courses or instructor permission**

**Minor Course Conversion Table: Quarter Calendar and Semester Calendar Comparison**

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| **Directions: The tables on this page will be used by the registrar’s office to aid student’s transitioning from the quarter calendar to the semester calendar.**  **If this minor existed in the quarter calendar and is being converted to the semester calendar please complete the following tables.**  **If this is a new minor that did not exist under the quarter calendar do not complete the following tables.**Use the following tables to show minor course comparison in quarter and semester calendar formats. Use courses in the (2011-12) minor mask for this table. Display all required and elective minor courses. If necessary clarify how course sequences in the quarter calendar convert to semesters by either bracketing or using some other notation. |

|  |  |
| --- | --- |
| Name of Minor in Semester Calendar: | Sustainable Product Development |
| Name of Minor in Quarter Calendar: | Sustainable Product Development |
| Name of Certifying Academic Unit: | Industrial and Systems Engineering |

| **QUARTER: Current Program Courses** | **SEMESTER: Converted Program Courses** |
| --- | --- |
| Course # | Course Title | QCH | Course # | Course Title | SCH |
| 0303-520 | Engineering Economy | 4 | ISEE-250 | Engineering Economy | 3 |
| 0303-790 | Fundamentals of Sustainable Engineering | 4 | ISEE-785 | Fundamentals of Sustainable Engineering | 3 |
| 0303-791 | Lifecycle Assessment/ Costing | 4 | ISEE-786 | Lifecycle Management | 3 |
| 0102-710 | Managing for Environmental Sustainability | 4 | MGMT-710 | Managing for Environmental Sustainability | 3 |
| 0508-212 | Intro to Environmental Studies | 4 | STSO-120 | Intro to Environmental Studies | 3 |
| 0508-211 | Science, Technology, and Values | 4 | STSO-140 | Science, Technology, and Values | 3 |
| 0508-441 | Science, Technology, and Policy | 4 | STSO-201 | Science and Technology Policy | 3 |
| 0508-460 | Environment and Society | 4 | STSO-220 | Environment and Society | 3 |
| 0508-444 | Social Consequences of Technology | 4 | STSO-240 | Social Consequences of Technology | 3 |
| 0508-443 | Face of the Land | 4 | STSO-321 | Face of the Land | 3 |
| 0508-484 | Environmental Policy | 4 | STSO-421 | Environmental Policy | 3 |
| 0508-4630508-464 | Great Lakes IGreat Lakes II | 44 | STSO-422 | Great Lakes | 3 |
| 0508-490 | Biodiversity | 4 | STSO-521 | Biodiversity | 3 |
| 0521-408 | Tech Innovation and Public Policy | 4 | PUBL-510 | Tech Innovation and Public Policy | 3 |
| 0521-451 | Energy Policy | 4 | PUBL-530 | Energy Policy | 3 |
| 0303-787 | Design for the Environment | 4 | ISEE-787 | Design for the Environment | 3 |
| 0304-460 | Contemporary Issues in Energy and the Environment | 4 | MECE-357 | Contemporary Issues in Energy and the Environment | 3 |
| 0304-710 | Fuel Cell Technology | 4 | MECE-710 | Fuel Cell Technology | 3 |
| 0304-729 | Renewable Energy Systems | 4 | MECE-729 | Renewable Energy Systems | 3 |
| 0607-530 | Packaging and the Environment | 4 | PACK-530 | Packaging Sustainability and the Environment |  |
| 0630-350 | Solid and Hazardous Waste Management | 4 | ESHS-310 | Solid and Hazardous Waste Management | 3 |
| 0630-352 | Industrial Wastewater Management | 4 | ESHS-330 | Industrial Wastewater Management | 3 |
| 0630-354 | Air Emissions Management | 4 | ESHS-350 | Air Emissions Management | 3 |
| 0630-720 | Environment Health and Safety Management | 4 | ESHS-720 | Environment, Health, and Safety Management | 3 |

Policy Name: **D1.1 MINORS POLICY**

 1. Definition

A minor at RIT is a related set of academic courses consisting of no fewer than 15 semester credit hours leading to a formal designation on a student's baccalaureate transcript.

The purpose of the minor is both to broaden a student's college education and deepen it in an area outside the student’s major program. A minor may be related to and complement a student’s major, or it may be in a completely different academic/professional area.   It is the responsibility of the academic unit proposing a minor and the unit’s curriculum committee to indicate any home programs for which the minor is not a broadening experience.

In most cases, minors shall consist of a minimum of two upper division courses to provide reasonable breadth and depth within the minor.

2. Institutional parameters

1. Minors may be discipline-based or interdisciplinary;
2. Only matriculated students may enroll in a minor;
3. At least nine semester credit hours of the minor must consist of courses not required by the student's home program;
4. Students may pursue multiple minors.  A minimum of nine semester credit hours must be designated towards each minor; these courses may not be counted towards other minors;
5. The residency requirement for a minor is a minimum of nine semester credit hours consisting of RIT courses (excluding "X" graded courses);
6. Posting of the minor on the student's academic transcript requires a minimum GPA of 2.0 in each of the minor courses;
7. Minors may not be added to the student's academic record after the granting of the bachelor's degree.

3. Development/approval/administration processes

* 1. Minors may be developed by faculty at the departmental, inter-departmental, college, or inter-college level. As part of the minor development process:
		1. students ineligible for the proposed minor will be identified;
		2. prerequisites, if any, will be identified;
	2. Minor proposals must be approved by the appropriate academic unit(s) curriculum committee, and college curriculum committee(s), before being sent to the Inter-College Curriculum Committee (ICC) for final consideration and approval.
	3. The academic unit offering the minor (in the case of interdisciplinary minors, the designated college/department) is responsible for the following:
		1. enrolling students in the minor (as space permits);
		2. monitoring students progress toward completion of the minor;
		3. authorizing the recording of the minor's completion on student's academic records;
		4. granting of transfer credit, credit by exam, credit by experience, course substitutions, and advanced placement;
		5. responding to student requests for removal from the minor.
	4. As per New York State requirements, courses within the minor must be offered with sufficient frequency to allow students to complete the minor within the same time frame allowed for the completion of the baccalaureate degree.

4. Procedures for Minor revision

It is the duty of the college curriculum committee(s) involved with a minor to maintain the program’s structure and coherence.  Once a minor is approved by the ICC, changes to the minor that do not have a significant effect on its focus may be completed with the approval of the involved academic unit(s) and the college curriculum committee(s).  Significant changes in the focus of the minor must be approved by the appropriate academic unit(s) curriculum committee(s), the college curriculum committee(s) and be resubmitted to the ICC for final consideration and approval.