Administrative Unit Assessment at RIT

Spring 2020

RIT

Agenda

1. Overview
   - Institutional Effectiveness
   - Goals and Model
2. RIT Practices and Processes
   - University Assessment Council
   - Institutional Effectiveness (IE) Maps
   - RIT's Assessment Management System
   - Institutional Effectiveness Progress Report
3. Institutional Effectiveness Progress Report Results
4. Resources and Support

Institutional Effectiveness

The overarching question is, how well are we achieving our mission and goals?

We answer this question by engaging in a systematic and ongoing assessment process, using results to make informed decisions and to properly allocate resources. The assessment of institutional effectiveness essentially involves a documented <u>comparison of institutional performance to institutional purpose.</u>

RIT's Mission, Vision, and Strategic Goals

- RIT has a Vision and Mission, and corresponding [Strategic Plan](), Greatness Through Difference

- RIT's administrative units support the Vision, Mission, and Dimensions of the Strategic Plan; they demonstrate this by setting goals which align to the strategic plan

- Administrative units measure their goals and use assessment results to inform and guide continuous improvement (enhancing operations, planning, guiding decision making, allocating resources, etc.)

Why do Administrative Unit Assessment?

- To demonstrate how effectively administrative units support RIT's mission, vision, and goals.

- To provide evidence of systematic processes (meaningful and sustainable) for continuous quality improvement

Institutional Effectiveness Model at RIT

Greatness Through Difference

Strategic Plan Dimensions

Inclusive Excellence Framework

Division Goals

Administrative Unit Goals

RIT Practices and Processes

- Oversight and Support – UAC

- Institutional Effectiveness Map

- Annual Progress Report

  - Review Process

  - Rubric Rating System

  - Assessment Management System
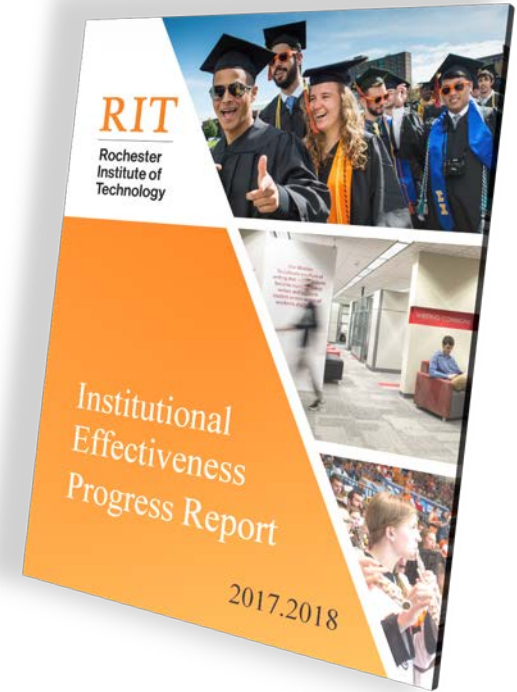
University Assessment Council (UAC)

- All RIT divisions represented

- Formal charge – oversight

- Key support areas

  - Institutional Effectiveness (IE) Map

  - Annual Progress Report

The Institutional Effectiveness Map (IE Map)

- Tool to help administrative units measure their strategic goals and align these goals to university goals

- IE Maps contain six core elements:
  - A **mission/charge**
  - **Measurable outcomes/objectives** that align to the mission of the institution/division
  - **Data sources/activities** for assessment of those outcomes/objectives
  - **Benchmarks** to help assess achievement
  - The **timeline and person(s) responsible** for data collection/reporting
  - **Use of results to guide decisions/changes to improve** programs and services and i**nform** planning, budgeting, and resource allocation

The IE Map: A Snapshot

Administrative Unit Objectives or Outcomes	Division Goal (If applicable)	RIT's Strategic Plan Dimensions and Inclusive Excellence Framework (Note goals are available in drop down menu in the Admin Workspaces)	Data Source Unit Activities Method/ Measure Describe metrics or instruments used to measure results	Benchmark or Standard Statement of Success/ Measureable Outcome	Timeline & Person (s) Responsible Indicate Year, Cycle and/or Semester	Achievement of Outcome/ Objective Indicate level of achievement	Next Steps or Actions What, if any, steps or actions will take place as a result of the assessment findings
		Strategic Plan Dimensions ❑ People ❑ Programs ❑ Places ❑ Partnerships **Inclusive Excellence Framework** ❑ Access and Success ❑ Campus Climate and Intergroup Relations ❑ Education And Scholarship ❑ Institutional Infrastructure				❑ Not Met ❑ Approaching ❑ Met ❑ Exceeded	

Aligning IE Maps to RIT's Strategic Plan

- Administrative Goals are mapped to RIT's Strategic Plan Dimensions and Inclusive Excellence Framework.

Strategic Plan Dimensions	Inclusive Excellence Framework
❑ People	❑ Access and Success
❑ Programs	❑ Campus Climate and Intergroup Relations
❑ Places	❑ Education And Scholarship
❑ Partnerships	❑ Institutional Infrastructure

IE Maps and Watermark

- IE Maps are housed in RIT's Assessment Management System, Taskstream by Watermark

  - an online system that provides a communication and resource hub for outcomes assessment and continuous improvement initiatives

- Office of EEA provides administrative units with Taskstream by Watermark training and support

- Administrative units maintain their own work spaces in Taskstream by Watermark

taskstream by Watermark™
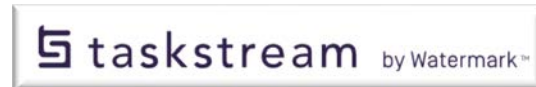
Institutional Effectiveness Progress Report

The annual [Institutional Effectiveness Progress Report (IE PR)](#) was developed by the UAC for administrative units to demonstrate how they are supporting the university's mission and goals and using data to drive improvement processes.

The IE PR Survey is completed in the administrative unit's workspace in Taskstream by Watermark.

IE PR Evaluation

The University Assessment Council evaluates each IE PR using the Continuous Improvement Rubric.

Units receive a Continuous Improvement Rubric rating of "No Evidence," "Developing," "Evidence," or to "Exemplary"

# Sharing IE PR Results

RIT's annual Institutional Effectiveness Progress Report data is aggregated, analyzed, and shared with the campus community.

Survey Launch by Administrative Unit	**Administrative Unit Reporting Period**	**Assessment Office Data Analysis**	**Campus-wide Reporting Cycle**
August	August-October	November- February	March-April

IE PR Goals and Trends

RIT's goal is that 100% of its administrative units are rated "Effective" or higher on their annual progress report submissions.

IE PR1 (2014.15)	IE PR2 (2015.16)	IE PR3 (2016.17)	IE PR4 (2017.18)
66%	72%	87%	72%
n=55	n=58	n=60	n=67
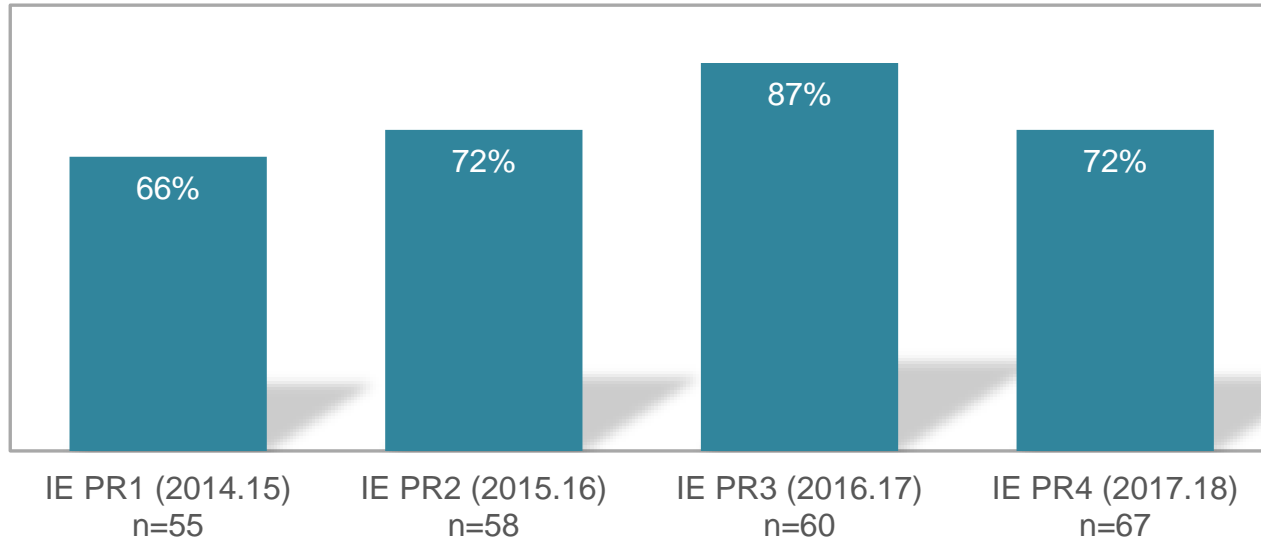
Resources and Support for Administrative Units

Resources and support for administrative units are available at [EEA website](). Here, you will find:

- IE Map Planning Guide

- IE Checklist for Chairs and Directors

- Sample IE Maps

- Information about workshops and training

For Questions and Support, contact the Office of Educational Effectiveness Assessment:

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www.rit.edu/outcomes