

Date: Monday, March 4, 2013 2:46 PM

To: RIT Message Center <msgctr@rit.edu>

Subject: On behalf of Jeremy Haefner: Teaching During the January TigerTerm (SM)

This message is sent on behalf of Jeremy Haefner, Provost and Senior Vice President for Academic Affairs

Colleagues,

With the conclusion of the calendar conversion process already in sight, our attention turns to semester-related matters around campus. A year from now our first offering of January TigerTermSM courses will have concluded and the spring semester will be underway.

In a [memorandum](#) sent to the RIT community on September 9, 2011, Dr. Destler and I stressed that the January intersession will be included in our standard 9.5-month faculty contract. This memorandum serves as an ongoing communication on this issue:

1. Faculty will remain on a 9.5-month contract, which will include the January intersession.
2. During the intersession, deans, department chairs, and other college and university leaders will conduct business as usual and, consequently, can schedule activities expecting full faculty cooperation.
3. Teaching during the January intersession will not be required for tenured, tenure-track and instructional faculty. However, faculty who will be teaching an intersession course, with agreement with their department head, will either count their Intersession teaching as an overload, or will include it as part of their Plan of Work (POW). Compensation for overload teaching will be negotiated between the faculty member and the department head and will be dependent upon college and departmental needs.
4. To help academic units offset the cost of staffing January TigerTermSM courses, a flat per-course allocation will be provided to units who will offer intersession courses. These allocations will provide January TigerTermSM faculty compensation and departmental incentives.
5. There is an expectation that faculty who will not engage in teaching activities during this time period will use it as a professional development opportunity by engaging in scholarly activities, such as writing and submitting papers for publication, preparing grant proposals, presenting at professional meetings, advancing research projects, conducting experiments, etc.

With the understanding that our faculty invest themselves in a wide variety of professional activities, we must provide them with opportunity to state in their respective POW how they intend to take advantage of the three-week January intersession to advance their career. Subsequently, at evaluation time, they should be expected to document their accomplishments.

Course development and other topics will be discussed at the upcoming workshop April 18-19. Organized by Fernando Naveda, the Student Learning Outcomes Assessment Office, and the ILL Teaching and Learning Studio, the two-day workshop will also include a plenary with Jeffrey Noblett, associate dean of the faculty at Colorado College. Professor Noblett has 30 years of experience teaching college-level courses under an intensive course model. More information will be available soon about this exciting opportunity; in the interim please contact Fernando with any questions regarding the workshop.

Jeremy Haefner, Ph.D.
Provost and Senior Vice President for Academic Affairs