



# APPLICATION FOR GRADUATION

**Directions:** Complete a separate copy of this form for **each** degree you expect to receive and return it to the appropriate department **four quarters prior to the completion of your requirements for that degree.** This will enter an anticipated graduation date in your record in the Student Record System. Submission of this form does not qualify you for graduation. You must check with your department to make certain that you have met all academic requirements for a degree.

**Student ID Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Name:** Print your name as you wish it to appear on your diploma, paying special attention to upper and lower case letters and spacing. **First and last names on diplomas must match your official name as recorded in the Registrar's Office.** You may elect to have either your middle name (as recorded), your middle initial, or no initial on your diploma.

<b>Last:</b>	<input type="text"/>
<b>First:</b>	<input type="text"/>
<b>Middle:</b>	<input type="text"/>
<b>Suffix:</b>	<input type="text"/>

**Degree:** Check the degree that you expect to receive:      **Program Code:**   
**Graduate**                      **Undergraduate**                      Are you planning to pursue additional degrees at RIT/NTID?  Yes  No

- |  |                                      |
|--|--------------------------------------|
| <input type="checkbox"/> Ph D                          | <input type="checkbox"/> BFA         |
| <input type="checkbox"/> MBA                           | <input type="checkbox"/> BS          |
| <input type="checkbox"/> ME                            | <input type="checkbox"/> AA          |
| <input type="checkbox"/> MFA                           | <input type="checkbox"/> AAS         |
| <input type="checkbox"/> MS                            | <input type="checkbox"/> AOS         |
| <input type="checkbox"/> MST                           | <input type="checkbox"/> AS          |
| <input type="checkbox"/> Advanced Graduate Certificate | <input type="checkbox"/> Diploma     |
|  | <input type="checkbox"/> Certificate |

<b>E-mail Address</b> _____
<b>Mail diploma to: (if other than the HOME address currently in SIS)</b>
<b>Address</b> _____
<b>City, State, Zip</b> _____
<b>Country</b> _____

**Graduation Date:** Enter the quarter and year that you anticipate completing all graduation requirements for this degree.

FALL (November)    WINTER (February)    SPRING (May)    SUMMER (August)      Year: \_\_\_\_\_

Do you plan to walk in the May Commencement Ceremony?    Yes    No

**Hometown Address:** Will be used in the Commencement Program only.

_____	<input type="text"/> <input type="text"/>	_____
City, Town or Village	State	Country

**Signature:** \_\_\_\_\_      **Date:** \_\_\_\_\_

**For applications submitted after April 15th of the planned graduation year:**

I understand that my name will NOT appear in the Commencement Book.

Signature: \_\_\_\_\_      Date: \_\_\_\_\_

Department Stamp

<b>Registrar's Office Use Only:</b>
Date Received: _____
Date Processed: _____
Processed By: _____