INFO

• **Dual Degree Programs: Overlapping semester credit hours**
  - In a dual degree where the bachelor’s portion is 120 sch’s, students may overlap 6 semester credits.
  - Additional overlapping of no more than 3 sch is allowable in bachelor’s programs requiring 123 or more semester credits. The overlapping credits are graduate courses which fulfill graduate program requirements and are also used in the credit hour requirements for the baccalaureate degree. For every dual degree, there must be at least 30 graduate semester credits to justify the award of the master's degree.

• At the invitation of RIT’s Student Government director, Mr. David Mullaney, Dr. J. F. Naveda, Calendar Conversion Director, made a presentation to Student Government on Friday, October 8. Naveda shared with the students the current status of the calendar conversion process, which included what has been accomplished and some of the most relevant issues that are of primary interest to the students. Dr. Naveda encouraged the students to work with Office of Calendar Conversion on communication efforts. As stakeholders in the calendar conversion process, the students offered to assist and become ambassadors of the calendar conversion project.

• The steering committee is reviewing recommendations proposed by the Provost for experiential learning.

INCOMING Q & A:

Q. In the Institute Writing Policy, the requirements state:

The Writing Across the Curriculum Program requirement entails three writing intensive (WI) credit-bearing courses:

1. One designated Writing Intensive course in the first year, Writing Seminar or other so-designated WI course with approval of the Writing Program Administrator.
2. One required Writing Intensive course in General Education.
3. One required Writing Intensive course or sequence of courses in the student’s major Program.

Does number three refer only to courses generated by the program or could it refer to courses required as part of the program, such as Arts & Sciences courses?

A. The program WI must be generated as a course in the program and nothing that would also serve as general education, even if required. Is that the question? This WI must be a program-specific course.

- Lisa M. Hermsen Associate Professor, College of Liberal Arts
Q. We currently (in quarters) have one number that we use for “Special Topics”. However, since Special Topics should apply to a range of potential courses levels, it seems to me that each department should have something like a dedicated Special Topics course number for each course level, i.e., 1xx, 2xx, 3xx, 4xx, and 5xx, where xx is the same two digits for each of these courses. Perhaps this is overkill, but if we want the course number to really correspond to the course level, perhaps it is indeed appropriate. I don’t know what other departments are doing, but what would you recommend (or, better yet, instruct) on this?

A. Currently, most programs designate at least one undergraduate and one graduate course number for special topics courses. However, there is no consistency among the colleges on which specific course numbers are used. Also, programs might use additional numbers for special topics since they may have a need to offer more than one special topic course per discipline. There is value in standardizing special topic course numbers as we move into a new student system and convert to semesters. I recommend that we designate at least one undergraduate and one graduate number for special topics. Further, I recommend that we use ‘489’ for the undergraduate course and ‘789’ for the graduate course. Departments may also designate a special topic number for each course level if needed. These numbers would be ‘189’, ‘289’, ‘389’, etc. This would not preclude programs from designating additional special topic numbers as needed, but if only one special topic number is used at the undergraduate and graduate level then we would expect that ‘489’ and ‘789’ would be used.

RECENT CHANGES

10.8.10 – SCB Course Outline form added

Packet Menu: https://www.rit.edu/conversion/facstaff_program_conversion_packet.php

CONVERSION RELATED MEETINGS

- Fernando Naveda presented at the Oct 8 Student Government meeting.
- The Student Advisement Committee met with COLA last week and is scheduled to meet with ICC next week.
- The Steering Committee met 10/11/10.

Comments or questions can be directed to the Academic Calendar Conversion Office Q2S2013@rit.edu.