September 2, 2010 to September 10, 2010
Semester Conversion Office - Weekly Update:

PROGRAM CONVERSION PACKET MENU (RIT password required)
https://www.rit.edu/conversion/facstaff_program_conversion_packet.php

- Conversion checklists for graduate and undergraduate programs are available on the packet menu. *This suggestion came from attendees at the recent Chairs and Dept Heads, Retreat.*
- Advising Suggestion – With SIS implementation concurrently happening right along with Conversion to semesters, consider including your professional advisors in the program development process wherever appropriate. In year three of semester conversion (9/2012 – 8/2013) all students will be personally advised with a road map to degree completion. With so much rapidly changing, more information about program changes will benefit advisors, and in turn benefit students.
- The GCCIS (only) course outline form has been removed from the packet menu, by college request. ABET recently changed their data collection requirements, such that, GCCIS decided to separate the ABET information from the required RIT Course Outline information. Therefore, GCCIS will use the standard “RIT Course Outline Form” on the packet menu.
- CAST added a CAST (only) course outline form to the packet menu.
- The Semester course discipline codes have been updated by the Registrar’s office (as of 9-7-10). They are on the packet menu.
- CIAS added a list of its service courses. COS and Computer Science service course are also available: https://www.rit.edu/conversion/facstaff_scc.php
- Q: Is the NYSED Program Form going to change again anytime soon?
  
  A: No. It hasn’t changed since August 3. The Tables haven’t changed since June 16. The Course Outline form hasn’t changed since August 3. We are committed to leaving the forms as is. If you put your mouse over each packet menu item you can see the last date the document was updated/altered.

- Writing Intensive process information is available on the packet menu – see item 3. K.
- E. Hane’s *Gen Ed Framework* presentation [contains helpful charts about Gen Ed credit hours] is available on the semester conversion website:
  https://www.rit.edu/conversion/media/documents/packet/RIT_GEN_ED_Aug252010_Presentation.ppt

**RECENT CHANGES to the packet menu**

9.9.10 – CIAS service course list added

9.9.10 – GCCIS course form removed

9.9.10 – CAST course outline form added
9.7.10 – Undergraduate and Graduate Conversion Checklist(s) added

9.7.10 – New semester course discipline alpha codes updated

9.2.10 – FAQs updated

- The Cross-Disciplinary Committee met 9/7/10 and is scheduled to meet again 9/14/10.
- The Co-op/Internship Study Abroad Committee met 9/8/10 and is scheduled to meet again........
- The Intersession Committee met 9/7/10 and is scheduled to meet again 9/14/10.
- The Calendar Conversion Steering Committee met on 9/7/10 and is scheduled to meet again 9/14/10.

Comments or questions can be directed to the Academic Calendar Conversion Office Q2S2013@rit.edu.