

Quality points

Each course has a credit-hour value based on the number of hours per week in class, laboratory, or studio and the amount of outside work expected of each student. Each letter grade yields quality points per credit hour as follows:

- A Four quality points
- B Three quality points
- C Two quality points
- D One quality point
- F does not count in computing the grade point average (GPA)

The GPA is computed by the following formula: $\text{GPA} = \frac{\text{total quality points earned}}{\text{total credit hours attempted}}$. There are other evaluations of course work that do not affect GPA calculations. Only I and R (as described below) can be assigned by individual faculty members at the end of a quarter.

Registered (R)—This permanent grade indicates that a student has registered for a given course but has yet to meet the total requirements of the course or has continuing requirements to be met. The grade is given in graduate thesis/dissertation work. Completion of this work will be noted by having the approved/accepted thesis/dissertation title, as received by the registrar from the department, posted to the student's academic record. Full tuition is charged for these courses. Courses graded R are allowed in the calculation of the residency requirement for graduate programs.

Incomplete (I)—This notation is given when the professor observes conditions beyond the control of the student such that the student is not able to complete course requirements in the given quarter. This is a temporary grade that reverts to an F if the registrar has not received a change of grade directive from the professor by the end of the second succeeding quarter (including summer terms). Full tuition is charged.

Withdrawn (W)—This notation will be assigned in courses from which a student withdraws through the end of the eighth week of classes, or if a student withdraws from all courses in a given quarter.

Audit (Z)—This notation indicates a student has audited the course. An audit request form must be completed and approved by the department offering the course. The student need not take exams, and half tuition will be charged. A student can change from credit to audit or from audit to credit status for a course only during the first six days of classes. Audited courses do not count toward the residency requirement, do not get included in GPA calculations, and do not count toward degree requirements.

Credit by examination (X)—This notation is assigned for the successful completion of various external or university examinations, provided such examinations cover or parallel the objectives and content of the indicated course. Credit must be assigned in advance for any credit received through registration for the indicated courses. Courses graded X do not count toward the residency requirement. A maximum of 12 quarter credit hours is allowed for graduate courses. Exceptions to the maximum transfer credit or credit-by-exam for graduate programs can be granted by the associate provost for academic programs in unusual circumstances, upon appeal from the dean of the college involved.

Waived—Waived courses are those courses eliminated from the list of requirements that a student must take to graduate. For graduate students, required courses may be waived because of previously completed academic work, but in no case shall the resulting graduate program requirements be reduced below 45 quarter credit hours.

In addition, waiver credit for graduate courses can be applied only toward required, not elective, courses. The process of waiving courses and thereby reducing graduate program requirements is not to be confused with the process of exempting certain requirements that are then replaced by an equal number of credit hours in the specified program.

Changing grades

Once a grade has been reported by a faculty member, it is not within the right of any person to change this unless an actual error has been made in computing or recording it. If an error has been made, the faculty member must complete the appropriate form. The completed form must be approved by the head of the department in which the faculty member teaches. When approved, the form is then sent to the registrar. There is, however, an appeal procedure for disputed grades through the Academic Conduct Committee of the college in which the course is offered. A final appeal can be sent to the university's Hearing and Appeals Board.

Academic probation and suspension

Any matriculated graduate student whose program cumulative GPA falls below a 3.0 after 12 quarter credit hours will be placed on probation and counseled by the departmental adviser concerning continuation in the graduate program.

Those students placed on probation must raise their program cumulative GPA to the 3.0 level within 12 quarter credit hours or be suspended from the graduate program.

Should it be necessary to suspend a graduate student for academic reasons, the student may apply for readmission to the dean of the college or his designee upon demonstration of adequate reason for readmission.

Standards for student conduct

The RIT community intends that campus life will provide opportunities for students to exercise individual responsibility and places high priority on self-regulation by its members. All members of the community are responsible for encouraging positive behavior by others, as well as preventing or correcting conduct by others that is detrimental to RIT's educational mission and values.

As an educational community, RIT strives for a campus environment that is free from coercive or exploitative behavior by its members. Moreover, it sets high standards that challenge students to develop values that enhance their lives professionally and will enable them to contribute constructively to society.

RIT enjoys a diversity of backgrounds, lifestyles, and personal value systems among those who compose the academic community. Students, however, are expected to observe and respect the policies and standards of the university and the right of individuals to hold values that differ from their own and those expressed