

## What's Next?

### All students should...

- Sign and date the award letter and return a copy to the Office of Financial Aid and Scholarships. If you wish to decline or reduce any of the awards, draw a line through the award and either write "decline" next to it or write the reduced amount. Once your RIT account is set up, this can be done electronically at [www.my.rit.edu](http://www.my.rit.edu).
- Submit copies of awards from outside agencies, such as VR, tuition waiver/exchange, or private scholarships. All private scholarship checks should be submitted to the Office of Financial Aid and Scholarships.

### If your award includes...

#### **Estimated VR:**

- Contact the Vocational Rehabilitation Office near your home to apply for VR support.

#### **New York State (NYS) TAP Grant:**

- If you have not completed a NYS TAP Application online, please do so at [www.hesc.com](http://www.hesc.com). You also may check the status of your award at this link.

#### **"Pending Verification" Message:**

*RIT does not require your tax returns unless either your award letter or your most recent SAR indicates that you have been selected for the verification process.*

- Complete and submit the Verification Worksheet included in your award packet. If you need a duplicate, you can download one at <http://www.rit.edu/emcs/financialaid/forms.php> or you can contact us to have one mailed to you.

- Submit signed copies of your and (if applicable) your spouse's 2008 federal or foreign tax return and W-2s. If you and your spouse (if applicable) were not required to file a 2008 federal or foreign tax return, check the box "will not file and not required to file a return" on the Verification Worksheet.

- Submit signed copies of your parents' 2008 federal or foreign tax return and W-2s (not required if you meet the federal government's criteria of independence as defined in the FAFSA). If your parent(s) were not required to file a 2008 federal or foreign tax return, check the box "will not file and not required to file a return" on the Verification Worksheet.

- Once all the above steps have been completed, follow the steps below for each federal loan offered on your award letter, if you are a first-time borrower:

#### **Direct Subsidized and/or Unsubsidized Student Loans:**

- Complete your electronic Master Promissory Note online at <http://dlenote.ed.gov>.
- Complete an Entrance Interview online at <https://www.dl.ed.gov> or at the Office of Financial Aid and Scholarships.

#### **Federal Perkins Loan:**

- Complete a Master Federal Perkins Loan Promissory Note and a Rights and Responsibilities Form at [www.ecsi.net/prom02](http://www.ecsi.net/prom02).

#### **Federal PLUS Loan (parents of dependent students):**

- Complete the Parent PLUS Application located on page 7 of this booklet and return it to the Office of Financial Aid and Scholarships.
- The parent PLUS borrower should complete the electronic Master Promissory Note at [www.dlenote.ed.gov](http://www.dlenote.ed.gov).