

KEY DATES FOR EMPLOYERS

2009-2010

NO OTHER UNIVERSITY WORKS AS WELL AS WE DO WITH BUSINESS AND INDUSTRY.

No matter what size your company is, no matter where you are located, RIT offers a complete range of solutions and services to help you find qualified co-op and full-time candidates efficiently and cost effectively. Our Office of Cooperative Education and Career Services is a comprehensive, centralized office that can support all your hiring needs.

We appreciate your interest in hiring RIT co-op, graduating students or alumni. For your convenience, you can access information and services through our web site at www.rit.edu/recruit or call **1.585.475.2301**. We look forward to working with you!

Career Fairs

- | | |
|------------------------------|------------------------------------|
| • September 30 & Oct 1, 2009 | Campus Wide |
| • October 2, 2009 | Accounting Fair |
| • October 22, 2009 | Graduate School Fair |
| • January 20, 2010 | Federal and Non-Profit Career Fair |
| • February 3 & 4, 2010 | Packaging Science Career Fair |
| • March 24 & 25, 2010 | Campus Wide |
| • March 31 & April 1, 2010 | Hospitality & Service Management |

On-Campus Interviewing

Interviews can be held on campus or at your work site, however, interviews held on campus give your company the advantage of seeing a wider cross-section of students. Corporate guests who interview on campus enjoy a personalized service and excellent facilities.

Job Postings

CO-OP POSITIONS:

- We use a powerful Web-based system that allows qualified candidates to apply to your openings.
- Ask to speak with a program coordinator in our office who will guide you through the process. Have a job description with requirements for applicants ready!
- Your job opening will be posted online and resumes of interested students will be forwarded to you.

FULL-TIME POSITIONS:

- Contact a program coordinator to schedule on campus recruiting.
- To advertise job openings for graduating students or experienced alumni, contact us directly for assistance in posting your opportunities.

Academic Quarters

Summer 2009	June 1-Aug 13, 2009
Fall 2009	Sept 7-Nov 20, 2009
Winter 2009-2010	Nov 30 –Feb 26, 2010
Spring 2010	Mar 8-May 21, 2010
Summer 2010	June 7-Aug 19, 2010

Academic Quarters:

Dates reflect first day of classes and last day of exams.

Recommended Co-op Work Periods

Summer 2009	May 25-Aug 21, 2009
Fall 2009	Aug 24-Nov 20, 2009
Winter 2009-2010	Nov 23-Feb 26, 2010
Spring 2010	Mar 1-May 21, 2010
Summer 2010	May 24-Aug 20, 2010

Prime On-Campus Recruiting

Summer 2009	(by Request)
Fall 2009	Oct 5-Nov 6, 2009
Winter 2009-2010	Jan 4-Feb 5, 2010
Spring 2010	Mar 29-May 7, 2010
Summer 2010	(by request)

On-Campus Recruiting:

Interviewing begins after the start of the quarter (call our office for other arrangements). Interviewing for co-op students generally occurs during the quarter immediately preceding the intended work period.

Career Fairs

General and specialized career fair programs are held at various times during the year and enable you to reach the RIT community at large or to focus your efforts on a particular student group.

Company Information Days

Employers have the opportunity to set-up informational displays in high visibility areas (e.g. our Student Alumni Union or the Kate Gleason College of Engineering building lobby) to display or demonstrate company products and services.

Advertising

Placing an ad in RIT's award-winning student weekly magazine, *The Reporter*, is an effective way of reaching the RIT student community. You may also advertise in RIT's *Placement Manual* or other campus publications. We can also accept bulk copies of company literature which we make readily available to students.

Customized Recruiting Services

The Office of Cooperative Education and Career Services can customize recruiting efforts based on your hiring needs. We are committed to building a bridge between the business community and RIT.

Recruiting Associate Level Deaf or Hard-of-Hearing Candidates

Call the National Technical Institute for the Deaf Center on Employment, 1.585.475.6834 or 1.585.475.6219 (V/TTY) or e-mail ntidcoe@rit.edu.

One-Stop Service and Support

In addition, there are many other ways to partner with RIT. You might consider sponsoring faculty or academic research projects to enhance your relationship with the university. The RIT Research Corporation, the Center for Integrated Manufacturing Studies, the RIT First-in-Class Initiative, RIT Corporate Education and Training, and the RIT Office of Development also have a long tradition of collaboration with business and industry. Our staff is happy to help you make further RIT contacts while you're on campus or in advance of your visit.

Office of Cooperative Education and Career Services

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