

MARY N. SMITH

Permanent Address

4 West Street
Buffalo, NY 14122
(716) 516-1126

E-mail Address

mns1720@rit.edu

School Address

41 Fairwood Circle
Rochester, NY 14623
(585) 424-8191

OBJECTIVE To obtain a co-op position in the field of xxxxx Engineering.
Available from September through late November 200x.

EDUCATION **Rochester Institute of Technology, Rochester, NY**
Degree: Bachelor of Science, expected May 200x
Major: xxxxx Engineering
GPA: 3.0/4.0
Awards: Dean's List Fall 200x, Spring 200x

COURSEWORK	Digital Systems	Advanced Programming for Engineers
	Intro. to Microcomputers	Circuit Analysis I with Lab
	Electronics I & II with Lab	Computer Architecture & Data Structures
	Differential Equations	Statics and Dynamics
	Probability and Statistics	Complex Variables

PROJECTS/LABS **"Mechanical Monkey"**
Designed and modeled (with Pro/E) a self-contained machine to ascend/descend a metal pole as high as the average classroom ceiling. Design had to meet given criteria. Life expectancy was calculated.

Thermal Fluids Lab 1
Completed three different labs involving thermodynamics and fluid mechanics.

- Pressure Transducer / Thermocouple Calibration
- Internal Combustion Engine (Otto Cycle)
- Flow Meters (Orifice Plate, Venturi, Variable Area)

SKILLS

Languages: C++, JAVA, M68K Assembly, QBasic
Operating Systems: UNIX, VAX/VMS, MS-DOS, Windows
Software: Microsoft Office, PSpice, Rational Rose, Design Architect, QuickSimII, Analog Workbench
Equipment Expertise: GCA Stepper, Wafertac, Kasper Mask Aligner

EXPERIENCE **Rochester Institute of Technology, ISC Computer Center, Rochester, NY**
Customer Service Representative 9/xx - present
Assist computer users and maintain clean work stations. Job requires minimal supervision.

GAP, Inc, Buffalo, NY
Sales Associate Summers 200x and 200x
Assisted customers with purchases, handled monetary transactions, trained new employees.

ACTIVITIES **RIT Mini Baja Team** - Member since September of 200x. Helped construct frame components such as frame tubes and shock mounts for primary car, used metal lathe and mill to create several parts including pedal stops and spacers. Attended Mini Baja East event in Orlando Florida in June 200x.

Society of Women Engineers - Member since March 200x; Positions held: Public Relations Vice President and Publicity Chair

Roger R Rabbit

409 Park Point Drive, Unit 6
Rochester, NY 14623
(315) 456-2234

35 Win Street
Syracuse, NY 13137
rrr4010@rit.edu

Objective - To obtain a co-op position in the field of Computer Engineering.
Available September-November 2010.

EDUCATION

Rochester Institute of Technology (RIT)

Rochester, NY

Bachelor of Science/Master of Science Dual Degree, expected 2013

Major: Computer Engineering

Cumulative GPA: 3.57 (4.0)

Professional GPA: 3.68 (4.0)

Awards: *Presidential Scholarship, Computing Medal*

Dean's List: Fall Quarter 2009, Spring Quarter 2009, Fall Quarter 2010, Winter Quarter 2010

COURSEWORK / PROJECTS

Courses

Computer Science I – IV

University Physics I – III

Introduction to Digital Systems

Assembly Language Programming

Applied Programming with C

Software Engineering

Hardware Description Languages

Circuits I - II

Multivariable Calculus

Operating Systems

Projects and Labs

Introduction to Digital Systems Lab: Various digital logic circuits were analyzed schematically, then tested on software using Altera Quartus, and finally proven using a circuit breadboard.

Hardware Description Languages Lab: Designed and developed the equivalent code of several digital design schematics using both VHDL and Verilog languages. Also wrote test benches to confirm the written code.

SKILLS

Skills

Languages: Java, C++, C, JavaScript, HCS12 Assembly, MIPS, VHDL, Verilog, HTML, French

Operating Systems: Windows, Macintosh OS X, Ubuntu, Solaris

Software: Microsoft Office, Altera Quartus, CodeWarrior IDE, Eclipse, Cadence OrCAD Capture CIS, ModelSim

Hardware: Windows-Based PC, Macintosh iMac, Sun Microsystems, Freescale HCS12 Microcontroller, Oscilloscopes,

Multi-meters, Power Supplies

WORK EXPERIENCE

Sun Nissan

Assistant Lot Manager

Managed vehicle layout for ease of customer view. Assisted with vehicle prep.

Syracuse, NY

Oct 20xx – Sept 20xx

ACTIVITIES / INTERESTS

Activities: IEEE Computer Society – Member since Fall 2009

Interests: Building and repairing computers, guitar, chess, travel

Blake I. Lively

81 Jolly Ave
Watertown, MD 20964
(410) 847-3712

bil7120@rit.edu

500 Clay Rd
Rochester NY, 14623
(585) 223-5037

Objective To apply and further my knowledge of Chemical Engineering through a co-op experience.
Available from November 2010 through February 2011.

Education **Rochester Institute of Technology, Rochester, NY**
Bachelor of Science, Chemical Engineering, expected May 20XX
GPA: 3.11/4.00 Professional GPA: 3.26/4.00
Courses:
General Chemistry and Lab I-III Organic Chemistry and Lab I,II
Chemical Processes Analysis Mass Transfer Operations
Thermodynamics Math Techniques for Chemical Engineering
Fluid Mechanics Reaction Engineering

Skills Microsoft Office, Extensive Chemistry Lab Experience: Distillation, Reflux, IR.

Labs **General Chemistry Lab:** Basic chemical processes were examined and reported using careful precision and analysis.
Organic Chemistry Lab: More complex procedures were used to separate and analyze organic molecules and reactions.

Experience **Kate Gleason College of Engineering, RIT** **November 2009- Present**
Office Assistant
Assist with office tasks such as copying, updating excel spreadsheets, filing, and occasionally act as office receptionist.

TriO Tutoring Service, RIT **September 2009- March 2010**
Tutor
Tutored students in math and chemistry subjects.

Red Lobster Restaurant, Annapolis MD **January 2009- August 2009**
Hostess/Carryout
Greeted and seated customers. Managed phone calls.

Activities AIChE (American Institute of Chemical Engineers): 2009-present
RIT Running Club: 2009-2010
Traveling, Lacrosse, Gardening, Dancing.