

Application Instructions

Please follow carefully the step-by-step instructions below for completing your application.

General Requirements for Admission

All applicants to RIT's graduate programs must hold—or currently be completing—a baccalaureate degree, or the U.S. equivalent, granted by an accredited college or university. Transcripts of all college work, graduate or undergraduate, must be provided by each applicant. Two or more letters of recommendation must be submitted along with the application for all programs except those offered by RIT's College of Business. Applicants may also be required to submit scores from graduate admission tests. All international applicants whose native language is not English are required to take the Test of English as a Foreign Language (TOEFL).

For additional admission requirements specific to each program, please see the "Program Information" section of this booklet.

Admission Deadlines

RIT maintains a rolling admissions policy for most of its graduate programs. Generally, students may begin a program of study during any of four quarters: fall (September), winter (December), spring (March), or summer (June). However, some graduate departments establish their own admission deadlines, and some programs offer admission for fall quarter entry only. For further deadline information, contact the graduate coordinator listed under your program heading in the "Program Information" section.

International applicants: Please provide all educational records and admission materials, including official test scores, if required, to the Office of Graduate Enrollment Services *at least 10 weeks before* your desired entrance date to allow appropriate processing time for your application.

Submitting Your Application Package

You are responsible for submitting all parts of your application for graduate study. Official scores from graduate admission tests (GRE, GMAT, MAT, TOEFL) must be sent by the testing agency to RIT's Office of Graduate Enrollment Services. This publication contains all necessary application forms and recommendation forms, as well as instructions for completing the forms and submitting the required documents.

For specific program requirements, names of contact persons, and addresses and telephone numbers where you may obtain additional information about the program to which you seek admission, please see the "Program Information" section of this publication. If slide portfolios are required by your program, please see RIT's Graduate

Bulletin for specific information on the type and quantity of slides, as well as instructions on where and how to mail them.

Note: If you are unable to return some part of your application as directed, attach a note of explanation to your application form and indicate which part(s) of the application will be arriving separately. While the missing information may delay the application process, it will not jeopardize your chances of being admitted if you meet the required deadlines. Be sure to send everything to the Office of Graduate Enrollment Services. **Do not send application materials or test scores to an academic department.**

RIT's application for admission to graduate study should be submitted with a nonrefundable \$50 application fee to:

Rochester Institute of Technology
Graduate Enrollment Services
Bausch & Lomb Center
58 Lomb Memorial Drive
Rochester, NY 14623-5604

Tel: 585-475-2229
Toll free: 866-260-3950
Fax: 585-475-7164
E-mail: gradinfo@rit.edu

