

RIT STUDENT EMPLOYMENT HIRE/REHIRE FORM

Type of Hire: New Hire Rehire Job Number: _____

- Regular Student Employee
- Community Service
- Co-op

This student will be working off-campus

Employer: _____

Last Name: _____ First Name: _____

University ID: _____ Email: _____

Date of Birth: _____ Sex: Male Female

Ethnic Origin: Alaskan Native or American Indian Asian Caucasian

Black or African American Hispanic or Latino Native Hawaiian or Pacific Islander

Address (US Citizens use permanent HOME address; Canadian & Foreign students use LOCAL address):

Street _____

City _____

County _____

State/Zip _____

FOR SEO USE ONLY	
EMP. #: _____	MAILSTOP _____
I-9 _____	VISA _____ VISA EXP. _____
F _____	W _____ SP _____ SU _____
COMMENTS: _____	

Start Date (Refer to bi-weekly pay schedule for appropriate date): _____ / _____ / _____
Day / Mo. / Year

Job End Date (Refer to bi-weekly pay schedule for appropriate date): _____ / _____ / _____
(Use only for Co-ops and Grant Accounts beginning with '3' or 'C') Day / Mo. / Year

Hourly Wage: \$ _____ # Work Hours/Week: _____

Account Number: _____

Authorized Signature: _____ Date: _____

Contact (Please Print): _____
(Person SEO can contact in case there is a question regarding this form.)

Department Name: _____

E-Mail Address: _____ Phone #: _____