Addendum A

Motorized Utility Card User Agreement

The following are basic rules of operating and maintaining motorized utility carts used for work and transportation on the RIT Campus.

Golf carts / people movers should be used only for the activity for which they were rented. Joy riding is not permitted. Horseplay endangers passengers and pedestrians and will not be tolerated. Golf carts / people movers must be operated safely at all times. This includes:

1. Being driven on paved surfaces only unless authorized for such use.

2. Maintaining a safe speed at all times and avoid making any sharp turns. Motorized utility carts will be operated on campus at a speed equivalent to a well-paced walker and no faster than 20 miles per hour, where speedometers are present to indicate speed. This maximum speed is subject to the terrain over which it is being driven, the weather conditions, and the total weight of the utility vehicle, passengers and any equipment being carried. The parking lot speed limit is 5 mph.

3. Motorized utility vehicle operators shall observe all RIT campus rules and New York State vehicle traffic laws such as lane travel, stop signs etc.

4. Motorized utility vehicles without headlights shall not be operated after dusk or before dawn.

5. All utility vehicles will be operated from the driver’s side only.

6. Vehicle malfunctions shall be reported immediately to the department owning/renting the vehicle.
   a. Vehicle shall not be used until malfunction or problem has been corrected.
   b. Students shall not repair vehicles.

7. When your cart is occupied with passengers or materials the weight distribution increases and stopping distance is increased. Go slow.

8. Do not operate in pedestrian zones unless authorized for such use.

9. Do not operate across the grass or on any trails.

10. Pedestrians have the right of way. If the cart is being operated on a sidewalk, the operator will pull off the sidewalk to pass the pedestrians or stop the unit when approaching pedestrians until they pass.

11. No motorized utility vehicle is to be operated with more passengers than seating is provided. Utility boxes on 2 person carts shall not be used to transport additional riders.

12. If you are involved in an accident, immediately report to your supervisor and complete an employee accident report.

I understand and agree to abide by the safety rules listed above with regard to operation of this motorized utility vehicle. I have received the appropriate instruction to operate this vehicle safely. I understand that misuse of the vehicle while it is signed out to me, may result in disciplinary action, and denial of future use.

_____________________________  ________________________
Print Name                        Date

_____________________________  ________________________
Sign Name                        Date

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