As a Rochester Institute of Technology location, you are eligible to receive, at no charge, brewer system(s) for your office or breakroom area when you purchase your coffee supplies through your Staples Advantage program.

You can select a brewer via the [request form] link or by filling out and faxing the form on the back of this flyer.

There are several brewers available. Please consider your location’s size and electrical qualifications as you make your brewer selections.

<table>
<thead>
<tr>
<th>Brewer</th>
<th>Pod Brewer</th>
<th>K140</th>
<th>K150</th>
<th>ACE LP</th>
<th>K3000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capacity</td>
<td>Small Up to 20 Cups</td>
<td>Small Up to 20 Cups</td>
<td>Medium Up to 30 Cups</td>
<td>Large Up to 75 Cups</td>
<td>Large Up to 75 Cups</td>
</tr>
<tr>
<td>Water Source</td>
<td>Pour Over</td>
<td>Pour Over</td>
<td>Pour Over or Plumbed</td>
<td>Plumbed</td>
<td>Plumbed</td>
</tr>
<tr>
<td>Office Size</td>
<td>Between 1 &amp; 15 People</td>
<td>Between 1 &amp; 15 People</td>
<td>Between 30 &amp; 75 People</td>
<td>Between 30 &amp; 75 People</td>
<td>More Than 75 People</td>
</tr>
</tbody>
</table>

Please note that electricity should be within 3 feet of the point of installation.

As the K3000 is a plumbed unit, please consider the following points when deciding where the brewer will be installed:

- Depth of counter must be at least 18”
- Width of counter where must be at least 14”
- Distance from top of counter to bottom of overhead cabinets must be 18”
- Distance of water source from installation point must be within 6 feet

There are a limited number of coin-operated K-Cup dispensers available. Indicate your interest in a dispenser on the request form and your Staples Advantage breakroom specialist will meet with you to determine if your department qualifies.
RIT No-Cost Brewer Offer

Introduction
As a RIT location, you are eligible to receive, at no charge, brewer system(s) when you purchase your coffee and breakroom supplies through your Staples Advantage program. You must complete this brewer request form to qualify for the program.

Brewer Request Form
1. How many people work in your department or office?
   - ☐ 1-15
   - ☐ 16-30
   - ☐ 31-50
   - ☐ 51+

2. Please provide your contact information:
   - First and Last Name:
   - Title:
   - Phone Number:

3. Please indicate the type and number of brewers currently in use:
   - Brewer Type
   - Keurig
   - Glass Pot
   - Airpot
   - Other

4. Please indicate the number of no-charge brewers, racks, and dispensers you’d like:
   - Brewer Type
   - Pod Brewer
   - K140 Brewer
   - K150 Brewer
   - ACE LP
   - K3000 Brewer
   - 4 Box Rack
   - 8 Box Rack
   - K-Cup Dispenser

   - # of Brewers or Racks
   - Indicate “Yes” if Plumbed

Please fax to your dedicated Staples breakroom specialist, Stephanie Ianita, at 585-334-7075