

**2010 TECH SYMPOSIUM
RIT NETWORK REGISTRATION**

Today's Date: _____

Dear Visitor:

Your laptop can be registered to work on the RIT network. Please be sure that your Operating System updates and patches are current. Please be sure that you are running an up to date anti-virus application and that the virus definitions are current. You should also have anti-spyware installed as well as an active firewall. A "plain English" explanation of the RIT computer security policy is available at: http://security.rit.edu/articles/desktopstandard-plain_english.pdf
Your computer may be blocked (denied access to the RIT network) if your system and security software are not installed and up-to-date. After about one hour of requesting a registration, you should be able to test your connection.

Please provide the following information:

NAME: _____

CONTACT INFO [E-mail/phone] _____

Most laptops will have two MAC addresses, one for wireless and one for a wired connection. You may provide the onboard MAC, wireless MAC or both.

For Help finding your MAC address: Ask your local technical support or refer to:
<http://resnet.rit.edu/guide/pages/macAddress.php>.

On board network MAC address (physical address): _____

Wireless MAC address (physical address): _____

NOTE: Network registrations will expire on 6/24/2010.

PLEASE FILL-IN COMPLETELY AND FAX TO THE TIS HELP DESK: (585) 475-6500, or deliver to building LBJ, room 2525 or e-mail as an attachment to: TIShelp@ntid.rit.edu

Thank you.

FOR OFFICE USE ONLY:

CLAWS notes for technician registering device for a visitor: Be sure to enter the expiration date (6/24/10), add tag "techsym2010", and register as a roamer.

TechSym2010NetworkReg.doc