

The Osher Lifelong Learning Institute at RIT
One-Session Course Proposal Form

Please send the completed form as an e-mail attachment to Julie at jxm8184@rit.edu or return a hard copy to the staff offices at Osher at RIT

Proposals for one-session courses may be made *at any time* during each term.

1. Title of One-Session Course: _____

2. Name leader(s) (Please print)

Name	Phone Number	email address

3. In about 40 words, tell us how you would like the description to read in announcements about your one-session course.

(If possible, please send this to Julie (jxm8184@rit.edu) as an e-mail attachment.)

4. In no more than 30 words, what do you want your biography to say about you?

5. When would you like to present your one-session course?

(Please give us 2-3 preferred Monday dates. One-session courses take place from 11:15 am-12:45 pm)

6. Please indicate the type of class setup you will need (either tables or lecture)

7. Do you need training or other assistance with the classroom A/V equipment?

Please return this form to The Osher office.
You will be contacted by a member of the One-Session Course Committee.