INTERSESSION

J.Fernando Naveda
Agenda

- Intensive course design event
- Financial model
- Contact hours + recommendations
- Identifying courses
- Key characteristics
- Student expectations
- Process
Intensive course design series

**April 18, 2013**
- **Plenary, Q & A session** (9:00 AM – 10:30 AM @ CIMS 2210 / 2220)
- Dr. Jeff Noblett, Ph.D. Stanford, Associate Dean of the Faculty at Colorado College
- **Workshop** (11:00 AM – 3:00 PM @ CIMS 2230): Producing an intensive course plan

**April 19, 2013**
- **Intensive Travel Study Courses** (8:30 AM – 11:00 AM)

**July 2013**
- Two-day workshop to nail-down class plans (Continuation of April 18 workshop)

**August 2013**
- Final touches meeting with Intersession faculty, class plan sharing and review
## Financial model summary

<table>
<thead>
<tr>
<th>Tuition discount</th>
<th>30% (no financial aid except for Pell)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per SCH (undergraduate)</td>
<td>$805</td>
</tr>
<tr>
<td>Per 3-SCH course</td>
<td>$2,415</td>
</tr>
<tr>
<td>Faculty compensation</td>
<td>Up to college / unit</td>
</tr>
<tr>
<td>Revenue sharing</td>
<td>$6,500 per 3-SCH course</td>
</tr>
<tr>
<td>Minimum enrollment per section</td>
<td>15</td>
</tr>
<tr>
<td>Minimum number of sections</td>
<td>12 – 17</td>
</tr>
<tr>
<td>Minimum overall enrollment</td>
<td>250 students</td>
</tr>
<tr>
<td>Institutional costs (estimates)</td>
<td></td>
</tr>
<tr>
<td>Per course</td>
<td>$2,000</td>
</tr>
<tr>
<td>Per student</td>
<td>$50</td>
</tr>
<tr>
<td>Incremental SCHs</td>
<td>30% (estimated)</td>
</tr>
<tr>
<td>Costing model for study abroad program</td>
<td>is different</td>
</tr>
</tbody>
</table>

This summary is based on estimates and assumes 3-SCH courses.
Intersession: Study Abroad

Department / College Reimbursement*

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty base</td>
<td>$5,500</td>
</tr>
<tr>
<td>SA Stipend</td>
<td>$1,000</td>
</tr>
<tr>
<td>Overhead/Cost Share</td>
<td>$1,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$7,500</strong></td>
</tr>
</tbody>
</table>

*Current scenario

ILI financial model still under review
Other details

- No charge for room to students living at RIT
- Revenue sharing will be prorated
  - 2-SCH: $6,500 * 2/3 = $4,333
  - 1-SCH: $6,500 * 1/3 = $2,166
  - 4-SCH: $6,500 * 4/3 = $8,666
- Minimum students per section: 15
- Revenue share available to units late January
- Registration for Intersession courses starts late October (same as Spring registration)
  - When does it close?
  - Students need time to plan if a section closes for low enrollment
- Intersession courses ready on TigerTermsSM page no later than early September, preferably late summer
What’s a credit hour?

US Department of Education, NYSED, Middle States:

Amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than hour of work for approximately 15 weeks for one semester…

And a minimum of two hours of out-of-class student work

<table>
<thead>
<tr>
<th>SCH / course</th>
<th>Minimum Req’d Contact Hours</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>60</td>
<td>4 hours each day for 15 days</td>
</tr>
<tr>
<td>3</td>
<td>45</td>
<td>3 hours each day for 15 days</td>
</tr>
<tr>
<td>2</td>
<td>30</td>
<td>2 hours each day for 15 days</td>
</tr>
<tr>
<td>1</td>
<td>15</td>
<td>1 hour each day for 15 days OR 1.5 hours each day for 10 days</td>
</tr>
</tbody>
</table>

Plus an end-of-term activity as per RIT’s final exam policy (D11.0)
Recommendations

Freshmen

• Advisor / departmental approval to enroll on January TigerTerm℠ course

Intersession credit load

• One 3-SCH (4-SCH) course
• Maximum 3 SCHs when combining 1 and 2 SCH courses

Failing a January TigerTerm℠ course

• Will not be cause for academic probation
Courses

General education
- Popular at colleges and universities that offer January intersession
- Not for all GenEd courses

Humanities and Social Science
- Generally viewed as a better fit for the intensive course format

Natural science + Math
- Can be offered in the intensive format but a bit more challenging

Non-credit skill building
- 1 or 2 SCH equivalent to learn, refresh, enhance previously-acquired knowledge

Make-up
- Ideal for students who need to improve a previously-earned grade

One-time
- Ideal to recruit students for advanced courses
Key characteristics

- Designed from scratch
- Ability to read audience
- Flexible
- Available and accessible
- Responsive to student work & learning styles
- Creative
Key characteristics

- Designed from scratch
  - Even if course already developed for longer format
  - Class plan tuned to shorter time line, intensive learning environment

- Ability to read audience
  - Are students progressing towards the SLOs?

- Flexible
  - Allows instructor to quickly adapt to different learning styles
  - Each class designed with more than one delivery plan in mind
Key characteristics

Available and accessible

- Office hours, phone
- Synchronous / asynchronous electronic communication with class and individuals

Responsive to student work & learning styles

- Frequent (daily?) feedback is essential

Creative

- Combination of class activities, incremental homework, discussion, etc.
Student expectations

- Be in class on time
- Participate in class discussions
- Participate in team projects
- Submit all homework on time
- Attend all class activities
- Able to study on their own
Process

Subject matter expertise is with the unit / college that proposes a TigerTerm℠ course.

Department CC → College CC → Dean → Study abroad?

Study abroad?

- YES → Global Office
- NO → OIS → Provost Office
What’s in a TigerTerm\textsuperscript{SM} course proposal?

- Same content as a semester course but
- Focus on delivery model
- Detailed course plan
  - Daily class plan (start, break, etc.)
  - Course policies (absences, plans for unexpected illness, etc.)
- Enrollment expectation for this course
Where are we today?

- College of Science
  - Math
  - Physics
- CAST
  - Seven courses are being considered for intersession offering
- GCCIS
  - Skill building course(s)
- COLA
  - College process
  - Interest from each department
- KGCOE
  - Intro to Auto (Rochester)
  - Intro to Refrigeration (Dubai)
  - Circuits I for students who fail in Fall
  - Matrix Methods for students who fail in Fall
Questions?

Teaching Intensive and Accelerated Courses
Instruction That Motivates Learning

Raymond J. Wlodkowski
Margery B. Ginsberg