



Rochester Institute of Technology

Model Railroad Club

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April 26, 2024

Dear Vendor,

On **December 14th and 15th, 2024** the RIT Model Railroad Club's eighteenth annual Tiger Tracks 2-Day Train Show will take place in Rochester, NY. This show is one of the most well-known train shows in the Rochester area. Located at the Gordon Field House on the Rochester Institute of Technology campus, the show features many vendors, organizations, and operating layouts from Z-scale to G-Scale and welcomes thousands of guests every year. This year we are also reintroducing seminars and door prizes.

As far as pricing goes, **table prices are set at a flat rate of 60 dollars per table.** All tables measure 30" x 96" (8 feet in length). Two chairs are provided with every order, but extra chairs can be provided free of charge if needed. (As with table reservations, we appreciate advance notice if you expect to need more than 2 chairs. Day-of requests will be honored as long as chairs are available.) There are multiple ways to reserve tables for Tiger Tracks; the preferred method of reservation is to visit apply.rittrainshow.com to fill out an application and submit your payment electronically. Another way you may reserve tables is via mail using the flyer included in this mailing.

As the date of the event approaches, we will do our best to accommodate all table order requests, but it is possible for us to sell-out (as has been the case in prior years). We highly encourage you to get your table orders in ahead of time to reserve your spot.

We appreciate your support, so we will do everything we can to help you and make your experience a pleasant one. We will be glad to help you move your merchandise in and out of the building with what student help we have. As always, parking is free.

As mentioned above, we are pleased to announce that **door prizes** will again be taking place at the show. If you or anyone you know would like to donate an item for a door prize, please provide us with details about the donation, the monetary value of the donation, and a photo of the item(s) to be donated at least **2 weeks prior** to the show. This advance notice is required to complete the necessary legal paperwork for the door prize.

We are also reintroducing **seminars**. If you or anyone you know is interested in conducting a clinic or seminar on topics such as model railroading, railroad history, or anything related to trains, feel free to let us know and we can arrange a spot for them to give their talk. If you, the vendor, would like to give a seminar, we ask that you please ensure that someone is present at your table during your presentation.

We will be sending out another mailing in the beginning of September, and one final mailing one month before the show. The deadline to apply is **December 2nd**. In the last

week of November we will send out information packets with parking information, unloading times, floor plans, and other specific information regarding the show.

We would like to remind you that this is a student-run event, put on by our small club. We do our best to communicate timely, but academics come first. The best way to contact us through our email at ritmrc@gmail.com. Phone messages are checked less regularly, and callbacks may occur outside normal business hours.

Vendors will be required to sign a contract before participating in the show. This contract will be sent out to all vendors who have submitted an application and should be signed and returned to the club prior to the show. If you do not receive a contract with or prior to the informational package in early December, please let us know and we will send you a fresh copy at request.

As always, we will continue to offer the opportunity to view the club's famous "Rochester and Irondequoit Terminal" HO-scale model railroad (located in the SAU, room A420). The layout has undergone substantial changes in the last year, but we are excited to share our progress on the new design in the coming months!

Starting October 4th, 2022, masks are entirely optional, as are COVID-19 vaccines. With the current guidance there will be no checks of vaccination status. The most up to date information can be found on www.rit.edu/ready; check here to make sure nothing's changed (we don't expect that anything will).

If you have any questions or concerns, please contact us or visit our website. Thank you for helping us to promote the hobby and put on a better show!

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Carrier', written in a cursive style.

Kent Carrier
President
RIT Model Railroad Club