Lydia motions to open at 6:36

- SG-related meetings (Lydia)
  - Four required meetings per week
    - MSO Presidents Roundtable; Every other Wednesday from 5-6 in the Kathy Hall Conference Room: Ryah
    - Finance; Mondays from 2-4 Kathy Hall Conference Room: Lydia
    - Senate; Fridays from 1-3 in the Bamboo Room: Val and Matt
    - Roots; Mondays from 11-12: Val (Vannah substitutes)
      - Get coverage if you cannot attend yourself
  - Roots; end of the year event, MSOs provide something (Lydia)
    - Theme: Carnival
      - Float (Sean)
      - Rainbow paintings (Vannah)
    - Inquiry for ideas via RaL (Lydia)
      - Budgeting must begin

- Office Hours (Lydia)
  - Started documenting submissions
  - On the desk and door (Ryah)
  - Vannah will make a big sheet of them (Lydia)
  - Accessing the office? (Sean)
  - If your Office Hours are in the Q Center, put the sign on the door (Lydia)
  - Can we go to the Center without declaring? (Ryah)
    - Up to you to go between the Center and Office (Lydia)

- The Office is dull (Keil)
  - Ilyssa should spruce it up

- Communication (Lydia)
  - Multiple channels of communication this week, what is best?
  - Support for GroupMe (Keil, Ryah, Val)
  - Getting everyone in the conversation
  - Access to GroupMe

- Shirts (Vannah)
  - Give them away (Lydia)
  - They’re taking up space (Vannah)

- Facebook group chat removed (Lydia)
  - To stay

- Emails (Lydia)
  - Always hit “Reply All”
  - Typically copy in officials (Ryah)

- Name Tags (Ryah)
- Recognition Experts is the vendor for tags
- Design/color discussion (Keil, Vannah, Lydia)
  - Top line: OUTspoken
  - Second line: Chosen name
  - Third line: Pronouns
- Should we get titles? (Val)
  - MSO positions change often (Lydia)
- Vannah is to research and get a quote (Lydia)
- FMS handles our trash (Lydia)
- PawPrints (Lydia)
  - Recent petition for gender neutral bathrooms
  - Gender neutral housing (Ryah)
  - Track all petitions related to the community and report to Q Senate (Lydia)
  - Who should keep track? Too many facets for assignment
    - Attune to social media (Sean)
- Facebook page (Sean)
  - Who is the administrator?
    - I can (Lydia)
    - Adam does, too (Val)
    - Val will have our page given back (Lydia)
- Community pulse: top 5-10 issues impacting the community
  - Online? Or discussion? (Vannah)
- Importance of distinction between OUTspoken and community member (Lydia)
  - If at a queer club meeting, you are a community member
  - Work with the club’s Board if you have an announcement
  - Do not be overbearing; respect club boundaries
  - What if you are approached as an OUTspoken member? (Val)
    - That is acceptable (Lydia, Val)
- Re-introducing ourselves to the queer clubs (Val)
  - Old brochures are no longer applicable (Lydia)
  - Queer club distinction (Keil)
    - Explanation of each (Ryah)
  - New design will be made by Ilyssa (Lydia)
  - Tigress and Tangent are and will remain closed
- Visibility from entrances (Ryah)
  - Poster on the nearby blank wall?
    - None allowed on painted walls (Lydia)
- Supply list
  - White board, sandwich board
- Contact lists (Ryah, Sean)
  - Compilation of members’ emails
  - Using the list for a weekly blast (Lydia)
    - Buzzword replies/giveaways
- Boxes (Vannah)
  - Save one for the library (Lydia)
  - I reserved a cabinet (Vannah)
  - Start bringing books! (Lydia)
    - Old textbooks, etc. for a book loan
- Set-up a list of online resources (Sean)
  - Compile resources on-campus on a poster (Vannah)
- Cannot take down one page from the website (Lydia)
  - The page is vague (Sean)
  - Q Center recently put up nice explanations, can we? (Ryah)
  - Keep the link up for the Center (Lydia)
  - Not enough of an explanation (Ryah)
  - If something is uncomfortable, we will change it (Lydia)
- Email blast newsletter via MailChimp (Matt)
  - What's going on in the news? Q News! (Lydia)
- Roundtable does not exist and has been replaced by Senate (Lydia)
  - This is open to everyone, regardless of participation
  - There will be chairs, but a community section, too
  - Q Senate; Fridays from 4-6 in the Kathy Hall Conference Room
- Leadership series; every Friday from 3-4 in 1010/1015 (Lydia)
  - "Running a Meeting"
  - Will be run similarly to NTID Student Assembly
  - Structure of the Q Senate meetings
  - Would Henry prefer to represent the Center?
    - No, leave the option to the Center (Henry)
  - What type of culture do we want to develop?
    - Collaboration, transparency, widespread input (Henry, Lydia)
    - Keeping order without domineering (Lydia)
  - Budgetary transparency
    - Computer investment? (Lydia)
    - Ask Carol Reed about being provided one
- Minutes taker will run through the Minutes at the end of every meeting (Lydia)
- Movie night every Thursday in the Q Center at 5 (Lydia)
- Northeast LGBT Conference (Lydia)
  - In the past we have sponsored people to go and funded
  - I need more information and see where other people are staying (Vannah)
  - Ask them to write a motivational essay (Lydia)
    - Response is a better term (Ryah)
  - Are we paying for registration? Or hotel, too? (Val)
    - Full sponsorship (Lydia)
  - Collaboration is key to figuring these issues out (Vannah)
  - Proposing a workshop for possible free registration, see nelgbtc.com (Henry)
  - When? (Keil)
- April 10th and 11th (Lydia)
- **Club Updates (Lydia)**
  - Luna will be the new Tangent representative
  - Trans Day of Visibility is upcoming
  - ritGA celebrated Rainbow Week
    - Hosted MOCHA at this week’s meeting
  - NE LGBT Conference runs the same weekend as Colorfest
  - Labrys is working on notoriety, will be painting a mural
    - Come to this week’s meeting to participate (Vannah)
  - Keil will be following the Sexual Assault program (Lydia)
    - Planning an event for educate (Matt)
  - Gay reunion over Brick City (Henry)
    - Special invitation as queer alumni
- **Are we participating in ImagineRIT? (Sean)**
  - We passed the date (Vannah)
    - No, that is for Field House space we can still participate (Sean)
  - What should we do? (Keil)
    - Chalks on the sidewalks. Pictures. Chalking. (Lydia)
  - Rainbow painting (Vannah)
    - Rescinding statement on mural: only for queer women
- **Leadership series (Lydia)**
  - Topic on Minutes, etc.
    - Must be taken more directly
- **Constitutional conversation requirements (Ryah)**
  - Weekly meetings
- **How do I get van certified? (Val)**
  - Fill out an online form (Lydia)
  - Go to SG for training, will be covered by OUTspoken
- **Policy on missing meetings (Lydia)**
  - We do not want to punish, but we have to enforce attendance
  - There are only 10 more meetings and Q Senate (Matt)
  - Changes must be added to our Constitution (Lydia)
    - These changes must be proposed to the Senate
- **The email is still struggling (Ryah)**
  - Should we change the name? (Val)
    - No, the community has it (Lydia)
    - We can set-up a forwarding address (Val, Henry)
- **Website pictures (Sean)**
- **Issues with the shirt design (Keil)**
  - Ilyssa will be designing them (Ryah)
- **Website layout (Sean)**
  - Split between between Resources and Clubs links
- **Assign club meeting announcements at queer clubs (Val)**
- Attending Tigress? (Lydia, Val, Henry)
  - Sending an informational email (Ryah)
- Spectrum; Val
- Labrys; Vannah
- ritGA; Matt
- Tangent; Ryah

Lydia motions to close at 7:50