

## CENTER FOR CAMPUS LIFE Graduate Assistant for Fraternity and Sorority Life I

### General Responsibilities

This assistantship supports the Assistant Director of Campus Life for Fraternity and Sorority Life to enhance the educational programs for the Rochester Institute of Technology's Greek (fraternity and sorority) community.

### Specific Responsibilities

- Build education and awareness on Greek risk-related issues such as alcohol and drug use, hazing, RIT policies and sanctions, fire safety, crisis protocol and procedures, and safe social event practices via seminars and workshops.
- Assist in the continual development, implementation, and evaluation of the Greek Odyssey New Member Education program/retreat.
- Work to coordinate the Diversity Roundtables and Diversity Awareness Programming.
- Plan the Greek Emerging Leader Retreat.
- Assist in the planning and implementation of National Hazing Prevention Week.
- Build collaborative relationships with faculty and staff by modeling team efforts and promoting the positive images of the fraternal system on campus.
- Work with the Greek Affairs graduate assistants for Programming and Marketing and Publications to ensure the success of the Greek system.
- Assist the Assistant Director of Campus Life for Fraternity and Sorority Life in implementation of the Greek Strategic Plan.
- Participate in Fraternity and Sorority Life and Campus Life programs and activities including some evenings, weekends, and holidays.
- Engage in professional development within chosen graduate field and Center for Campus Life initiatives/committees.
- Willingness to learn or gain an understanding of American Sign Language.

### Center for Campus Life Administrative Tasks

- Assist the Office of Campus Life with other administrative tasks including, but not limited to office coverage.
- Participate in weekly individual meetings with your direct supervisor and monthly meetings with Fraternity and Sorority Life Staff.

### Compensation:

- \$8370.00

### Hours per Week:

- 18 hours per week, except full time during training (1 week in August.)

### Reporting Relationship

The Graduate Assistant for Fraternity and Sorority Educational Programming reports to the Assistant Director of Campus Life for Fraternity and Sorority Life.

### Application Procedure

- Submit a cover letter, resume and contact information for three references to:  
Graduate Assistant Selection Committee  
RIT Center for Campus Life  
34 Lomb Memorial Drive  
Rochester, NY 14623