Position:
The Graduate Resident Advisor is a live-in graduate leadership opportunity to provide support, guidance and resource referrals to students residing in RIT Apartment Housing. This role builds and maintains a social presence and support by offering apartment complex programs, supporting campus-wide initiatives and facilitating suitemate agreements and mediations to help address and resolve conflicts within our communities.

Qualifications:
- Enrolled in a graduate program of study at RIT
- Bachelor’s degree preferred in psychology, the social sciences, human relations, education or a related field.
- Experience in Residence Life, Orientation, Student Activities, Fraternity & Sorority Life/Greek Affairs, Student Government and/or campus leadership are highly desirable.
- Strong interpersonal skills. Demonstrated skills and abilities for mediation, conflict resolution, and student outreach.
- American Sign Language skill or a willingness to learn.

Terms:
- Approximately 20 hours per week supporting the life skills development of students residing in RIT’s eight on-campus apartment complexes/communities.
- 2 weeks of training, 40 hours per week, prior to the start of the academic year (in August) and mid-year in January.
- Ten month position, from August through May.
- Renewable on an annual basis by mutual consent.
- Must maintain “good academic standing” in your graduate program (3.0 GPA).

Compensation:
- Annual stipend of $6,090.
- Partial meal plan (approximate value - $1,800)
- One bedroom apartment, utilities and local phone service included (approximate value ranging from $9,740-$11,688)
  * rates for the 2015-2016 academic year

Duties and Responsibilities:

Conflict Resolution
- Facilitate the resolution of roommate and neighbor conflicts within the geographical complex/area in which you live. Proactively reach out to the students to help them learn to manage these types of conflicts.
**Student Advocacy**
- Act as an advocate for students who are dealing with a variety of issues and concerns including personal crises, academic underachievement, and fiscal mismanagement, and connect them to appropriate resources.

**Outreach**
- Proactively reach out to students, get to know the residents in your complex and develop relationships with students and maintenance staff. Develop liaison relationships with a variety of Institute resources to enable an ease of referral when working with students.

**Programming**
- Facilitate regular educational programs working cooperatively with other Graduate Resident Advisors, and Residence Life Staff, to address relevant lifeskills in your complex/area. Identify special populations and/or programming areas within your assigned complex/area, assess needs, and develop creative intervention strategies. Populations or programming areas may include non-traditional, transfer, or international students, families, single parents, deaf and/or hard of hearing students, and seniors or graduating students.
- Coordinate opportunities for residents to get to know each other and interact in a social setting.
- Organize community service opportunities/projects for apartment residents.

**On Call Duty**
- Act as a crisis response resource during emergencies for the apartment community. Assess immediate student needs and facilitate next business day professional staff follow-up. Resolve the immediate crisis and act as a referral agent for the students involved.

**Office Hours/Administrative Duties**
- Maintain Service Desk hours in the Center for Residence Life during normal business hours (M-F 9-5pm).
- Provide some office coverage at the FoodShare Center.
- Provide immediate assistance to walk-ins
- Support administrative processes (data entry, filing, answering phones & email, etc.)

**Application Process**

Applications will be available online at: [https://campuslife.rit.edu/ga-recruiting/](https://campuslife.rit.edu/ga-recruiting/)

Applications will be reviewed until all positions are filled.

In-person interviews are strongly preferred; however, telephone/vidophone/SKYPE interviews may be scheduled for those candidates who cannot travel to RIT.

**The Center for Residence Life will be conducting its Graduate RA Interviews on Friday April 8th, 2016. Suitable candidates will be contacted by the Center to schedule said interview times.**
If you have any questions about the Graduate Resident Advisor position or the application/interview process, please contact:

Brandon Kotler: Area Director
Center for Residence Life
Phone – 585-475-4301; Fax – 585-475-4500
bjkrla@rit.edu