Position:
The Graduate Resident Advisor is a live-in leadership opportunity that provides support, guidance and resource referrals to students and student-staff members that reside in and serve the RIT Apartment community. This role builds and maintains a social presence and support by offering community development initiatives, supporting campus-wide initiatives and facilitating roommate/suitemate agreements and mediations to help address and resolve conflict within our communities, in addition to providing supervision to paraprofessional staff members and/or advising a major student organization.

Qualifications:
- Enrolled in a Higher Education, Student Affairs, or related graduate program of study at RIT or Rochester area college/university.
- Bachelor’s degree preferred in psychology, the social sciences, human relations, education or a related field.
- Experience and/or desire to explore leadership development in Residence Life, Orientation, Student Activities, Fraternity & Sorority Life/Greek Affairs, Student Government and/or campus leadership are highly desirable.
- Strong interpersonal skills. Demonstrated skills and abilities for mediation, conflict resolution, and student outreach.
- American Sign Language skill or a willingness to learn.

Terms:
- Approximately 20 hours per week supporting the life skills development of students residing in RIT’s eight on-campus apartment complexes/communities.
- 2 weeks of training, 40 hours per week, prior to the start of the academic year (in August) and mid-year in January.
- Ten month position, from August through May.
- Must maintain “good academic standing” in your graduate program (3.0 GPA).

*Graduate Resident Advisors not enrolled at RIT will be hired as temporary employees and will only be eligible for a maximum of one academic year and one summer of employment.

Compensation:
- Non-RIT Students; Hourly wage- 14.50 per hour.
- RIT Students; $6,090 annual stipend
- Approximately 12 hours per week
- Partial meal plan (approximate value - $1,800)
- One bedroom apartment (unfurnished), utilities and local phone service included (approximate value ranging from $9,740-$11,688)
Duties and Responsibilities:

**Student Leadership & Development**

- **OCASA Graduate RA**: Serve as Advisor for the On-Campus Student Apartment Student Association in the guidance and development of this student organization which caters and serves the needs of our RIT On-Campus Apartment student population.
- **Global Village Graduate RA**: Support, supervise, and develop the undergraduate Global Village RA Staff (6) as they serve the needs of our Global Village community (primarily second year students).
- **Greek Circle Graduate RA**: Support, supervise, and develop the undergraduate Greek Circle House Manager Staff (6) as they serve their individual fraternity or sorority chapter house within the Greek Circle community.

**Student Advocacy**

- Act as an advocate for students who are dealing with a variety of issues and concerns including personal crises, academic underachievement, and fiscal mismanagement, and connect them to appropriate resources.

**Conflict Resolution**

- Facilitate the resolution of roommate and neighbor conflicts within the geographical complex/area in which you live. Proactively reach out to the students to help them learn to manage these types of conflicts.

**Outreach**

- Proactively reach out to students, get to know the residents in your complex and develop relationships with students and maintenance staff. Develop liaison relationships with a variety of Institute resources to enable an ease of referral when working with students.

**Programming**

- Facilitate regular educational programs working cooperatively with other Graduate Resident Advisors, and Residence Life Staff, to address relevant lifesskills in your complex/area. Identify special populations and/or programming areas within your assigned complex/area, assess needs, and develop creative intervention strategies. Populations or programming areas may include non-traditional, transfer, or international students, families, single parents, deaf and/or hard of hearing students, and seniors or graduating students.
- Coordinate opportunities for residents to get to know each other and interact in a social setting.
- Organize community service opportunities/projects for apartment residents.

**On Call Duty**

- Act as a crisis response resource during emergencies for the apartment community. Assess immediate student needs and facilitate next business day professional staff follow-up. Resolve the immediate crisis and act as a referral agent for the students involved.
Office Hours/Administrative Duties

- Maintain Service Desk hours in the Center for Residence Life during normal business hours (M-F 9-5pm).
- Provide some office coverage at the FoodShare Center.
- Provide immediate assistance to walk-ins
- Support administrative processes (data entry, filing, answering phones & email, etc.)

Application Process

Applications will be available online at: https://campuslife.rit.edu/ga-recruiting/

Applications will be reviewed until all positions are filled.

In-person interviews are strongly preferred; however, telephone/ videophone/SKYPE interviews may be scheduled for those candidates who cannot travel to RIT.

**The Center for Residence Life will be conducting its Graduate RA Interviews on Friday April 8th, 2016. Suitable candidates will be contacted by the Center to schedule said interview times.**

If you have any questions about the Graduate Resident Advisor position or the application/interview process, please contact:

Brandon Kotler: Area Director  
Center for Residence Life  
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