

“Getting A Tutor”

(must request by the end of the 6th week)

- 1) Fill out a Tutor Request Form
- 2) Place in the “Tutor Request” folder
- 3) If you receive a tutor assignment by email from the TRiO SSS office, call or e-mail the tutor to schedule a first meeting at the TRiO SSS office.

-OR-

- 3b) If tutor assignment is not received by email within 2 days or you are unable to reach your tutor, then make a ½ hour appointment with the Academic Coordinator.
- 4) If you had a successful meeting, set up a regular schedule with your tutor and sign a Tutorial Contract.

trio
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Rochester Institute of Technology

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