APPLICATION FOR TRANSFER ADMISSION
Please refer to the application timetable below to determine when you should file your application, based upon your desired entry term. If you have any questions about the application process, please call the Undergraduate Admissions Office at 585-475-6631 or the NTID Admissions Office at 585-475-6700, toll free in the U.S. and Canada at 866-644-6843, or by videophone at 585-743-1366. Please return your application form in the enclosed envelope, but keep the application timetable and instructions (pages 1 through 4) for future reference.

**Application Timetable** (See additional notes on page 1.)

<table>
<thead>
<tr>
<th>Entry Term</th>
<th>Priority Application Date</th>
<th>Notification Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Semester/Summer Term</td>
<td>February 1</td>
<td>4-6 weeks after all documents received</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>November 1</td>
<td>4-6 weeks after all documents received</td>
</tr>
</tbody>
</table>

**Transfer Application Checklist**

<table>
<thead>
<tr>
<th>Item</th>
<th>Mailed or Given to</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application and $60 fee (or fee waiver)</td>
<td>Undergraduate Admissions Office</td>
<td></td>
</tr>
<tr>
<td>Academic transcripts from all colleges you have attended</td>
<td>Undergraduate Admissions Office</td>
<td></td>
</tr>
<tr>
<td>Audiological form** for all deaf and hard-of-hearing students</td>
<td>NTID Admissions Office</td>
<td></td>
</tr>
<tr>
<td>High school transcript and SAT or ACT scores are required if you have completed less than 30 semester hours (or 45 quarter hours) at the time of application</td>
<td>Undergraduate Admissions Office</td>
<td></td>
</tr>
<tr>
<td>Art portfolio (if required)</td>
<td>Undergraduate Admissions Office</td>
<td></td>
</tr>
<tr>
<td>(Candidates must also file federal FAFSA form to be considered for financial aid)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**All deaf and hard-of-hearing students must submit the RIT Audiological Form or an official unaided audiogram from a certified audiologist in order for their application to be considered for the federally supported tuition rate.**
Transfer Applicant Status
You should apply to RIT as a transfer if you have attended any college after graduating from secondary school. Special information regarding admission as an international, NTID or HEOP candidate is provided below.

Application Timetable
All applications for transfer admission are reviewed on a “rolling” basis, with notification letters mailed four to six weeks after the application is complete. Note: For best consideration for admission and scholarships, and because many programs fill to capacity, we strongly recommend that applicants file the materials by March 1 for fall or summer admission and by November 1 for spring admission.

- Fall semester applicants to programs with limited spaces will receive notification in early to mid-March.
- Fall applicants to the physician assistant program must have all application materials in by December 1.

NTID and NTID-Supported Applicants
Deaf or hard-of-hearing students may apply for transfer admission to programs offered at the National Technical Institute for the Deaf (NTID) or to any other RIT college. Applicants should check the appropriate box in the Applicant Status section of the application in order to qualify for educational access and support services (such as sign-language interpreters, notetakers, tutors), as well as NTID’s federally supported tuition rate.

Higher Education Opportunity Program
The Higher Education Opportunity Program (HEOP) provides educationally and financially disadvantaged residents of New York State with access to independent colleges and universities throughout the state by providing special academic support services and financial assistance.

New York State residents who wish to be considered for admission through HEOP should check the box for HEOP admission in the Applicant Status section. HEOP candidates must also be prepared to submit financial documentation to determine HEOP eligibility. The Undergraduate Admissions Office will request this information once your application has been received. Please contact our HEOP Office at 585-475-2506 to discuss HEOP financial eligibility guidelines before applying.

HEOP admission is available only to transfer students who were part of their previous college’s EOP or HEOP program. Candidates are encouraged to request a waiver of the normally required $60 application fee if payment of this fee presents a hardship.

International Applicants
International students may use either this application form or RIT’s International Student Application. Students whose native language is not English or who have not completed the equivalent of 30 semester hours in English language-based instruction must submit results from the Test of English as a Foreign Language (TOEFL), PTE Academic, or International English Language Testing System (IELTS). International applications are reviewed on a rolling basis. However, because space is limited in some programs, it is best to apply well in advance of the semester in which you are interested in beginning your studies. Please refer to the priority dates in the chart on the previous page. International applicants who are deaf should apply for support services provided through the National Technical Institute for the Deaf (NTID).

Program Selection
When you apply for admission to RIT, you are asked to select a specific academic program as part of our admission process. This is important because we offer a variety of academic programs, and admission requirements differ from one program to another. In this section, you will select the academic program you want to study at RIT. The programs and their corresponding codes are listed on pages C and D. Please refer to this list when indicating your program choice.

If you do not feel ready to select a specific academic program, and have completed less than one year of college course work, you may apply for admission to one of the “undeclared option” programs offered by several RIT colleges, or choose the University Studies option.

If you do not meet the requirements for admission to your first-choice program of study, or if that program has reached capacity, you will not be offered admission to that program. You may, however, be offered admission to a second- or third-choice alternate program if you have selected one.
Academic Transcripts
As a transfer applicant, you should request immediate forwarding of official college transcripts from all colleges previously attended. If you have completed fewer than 30 semester hours or 45 quarter hours, you must also submit official secondary school transcripts. If you are currently enrolled in college, please be sure to complete the Transfer Course List to indicate any courses you will complete before entering RIT. This information will assist us with course advisement, assignment of pending credit, and determining your year level upon enrollment. This form is included in our transfer application packets. You may also download or complete the form on the Web at rit.edu/admissions.

Portfolio Requirements
All students applying for admission to the School of Art, School of Design, or School for American Crafts must submit an art portfolio for consideration. The portfolio should consist of 10 to 20 pieces of the student’s best work. Please review the portfolio instructions available at http://cias.rit.edu/prospective-students/portfolio-guide.

Students who wish to make special arrangements to show their art portfolio while visiting campus should contact the Undergraduate Admissions Office.

Transfer applicants to the School of Photographic Arts and Sciences seeking credit for previous photography courses must submit a photography portfolio for credit evaluation. Please contact the School or the Undergraduate Admissions Office for additional details.

Required Admission Tests
All transfer applicants who have completed fewer than 30 semester hours or 45 quarter hours at the time of RIT enrollment must submit results from the Scholastic Assessment Test (SAT-I) of the College Board or American College Testing (ACT) assessment scores from the ACT Testing Program. Applicants are encouraged to have the testing agency send SAT or ACT scores directly to RIT or to have test results included on their high school transcript.

Students whose native language is not English or who have not completed the equivalent of 30 semester hours in English language-based instruction must submit results from the Test of English as a Foreign Language (TOEFL), PTE Academic, or International English Language Testing System (IELTS). They also are encouraged to submit SAT or ACT results if available.

Applying on the Web
You may complete and submit our application on the Web at rit.edu/admissions. You may also download and print the application.
Division of Academic Affairs
• Applied Arts and Science

College of Applied Science and Technology
School of International Hospitality and Service Innovation
• Applied Technical Leadership**
• International Hospitality & Service Management

School of Engineering Technology
• Civil Engineering Technology*
• Computer Engineering Technology*
• Computer Engineering Technology–Audio Option*
• Computer Engineering Technology–Telecommunications Option*
• Electrical Engineering Technology*
• Electrical Engineering Technology–Audio Option*
• Electrical Engineering Technology–Telecommunications Option*
• Electrical/Mechanical Engineering Technology*
• Environmental Sustainability, Health and Safety
• Manufacturing Engineering Technology*
• Mechanical Engineering Technology*
• Packaging Science

* Please note that the engineering technology degree programs offered in RIT’s College of Applied Science and Technology differ in focus and entrance requirements from programs offered in RIT’s College of Engineering. Please review admission materials for additional information before choosing your program.

** Appropriate associate degree, and a minimum three years of appropriate work experience.

Saunders College of Business
• Accounting
• Finance
• International Business
• Management
• Management Information Systems
• Marketing
• New Media Marketing

B. Thomas Golisano College of Computing and Information Sciences
• Computer Science
• Computing and Information Technologies

(Formerly Networking and Systems Administration)

College of Health Sciences and Technology
• Biomedical Sciences
• Diagnostic Medical Sonography (Ultrasound) (BS)
• Diagnostic Medical Sonography (Certificate)
• Exercise Science†
• Nutrition Management
• Physician Assistant (BS/MS)

College of Imaging Arts and Sciences
School of Art
• Fine Arts Studio*
• Illustration*
• Medical Illustration*

School of Design
• 3D Digital Design*
• Graphic Design*
• Industrial Design*
• Interior Design*
• New Media Design*

School for American Crafts
• Ceramics**
• Furniture Design**
• Glass**
• Metals and Jewelry Design**
• Woodworking (AOS)**

School of Film & Animation
• Film and Animation
• Motion Picture Science

School of Media Sciences
• Media Arts and Technology

School of Photographic Arts & Sciences
• Photographic and Imaging Arts
  • Advertising Photography Option*
  • Fine Art Photography Option*
  • Photojournalism Option*
  • Visual Media Option*
• Photographic and Imaging Technologies
  • Biomedical Photographic Communications Option*
  • Imaging and Photographic Technology Option*

CONTINUED ON NEXT PAGE

† Pending New York State approval.
* A portfolio is required for admission.
** Transfer applicants seeking credit for previous photography courses must submit a photography portfolio for credit evaluation. Photography portfolios are not required for freshman admission.
*** Transfer applicants seeking credit for previous studio courses must submit a portfolio for credit evaluation.
College of Liberal Arts

- Advertising & Public Relations
- Communication
- Criminal Justice
- Digital Humanities and Social Sciences†
- Economics
- International and Global Studies
- Journalism
- Museum Studies
- Philosophy
- Political Science
- Public Policy
- Sociology and Anthropology

National Technical Institute for the Deaf

for the Deaf

- American Sign Language-English Interpretation (BS)
  (See additional program listings below)

College of Science

- Applied Mathematics
- Applied Statistics and Actuarial Science
- Biochemistry
- Bioinformatics
- Biology
- Biotechnology & Molecular Bioscience
- Chemistry
- Computational Mathematics
- Environmental Science
- Imaging Science
- Physics

Premedical/Preoptometry/Predental/ Preveterinary/Prelaw Studies*†

† Pending New York State approval.
* Preprofessional advising programs are provided by the College of Health Sciences and Technology, College of Science, and College of Liberal Arts and are open to all undergraduate students regardless of their major.

National Technical Institute for the Deaf (NTID)

Career-Focused Associate Degree Programs

- Accounting Technology
- Administrative Support Technology
- Applied Computer Technology
- Business Technology
- Computer Aided Drafting Technology
- Computer Integrated Machining Technology
- Design and Imaging Technology
- Laboratory Science Technology
- Mobile Application Development†

Associate+Bachelor’s Degree Programs*†

- Administrative Support Technology
- Applied Computer Technology
- Applied Liberal Arts
- Applied Mechanical Technology
- Business
- Civil Technology
- Hospitality and Service Management
- Laboratory Science Technology

Career Exploration Studies

- Career Exploration/Undecided

Pre-baccalaureate Programs

- Engineering Technology Pre-baccalaureate
- Visual Communications Pre-baccalaureate
- Liberal Arts Pre-baccalaureate
- Science Pre-baccalaureate

Interpreting Program

- American Sign Language-English Interpretation—BS degree

Baccalaureate Programs

Deaf and hard-of-hearing students seeking freshman or transfer admission to RIT’s day undergraduate programs should check the NTID access/support services box in the Applicant Status section of the application and indicate their desired program title from those listed in the section above.

† Pending New York State approval.
* Applied Computer Technology AS degree provides for transfer to RIT’s College of Computing and Information Sciences. Applied Liberal Arts AS degree provides for transfer to RIT’s College of Liberal Arts. Business AS degree provides for transfer to RIT’s Saunders College of Business. Applied Mechanical Technology AAS, Civil Technology AAS, and Hospitality and Service Management AS degrees provide for transfer to RIT’s College of Applied Science and Technology. Administrative Support Technology AAS and Laboratory Science Technology AAS degrees provide for transfer to RIT’s School of Individualized Study.

Part Time, Evening Majors

Most undergraduate degree programs can be completed part time. The following programs can be completed entirely in the evening.

Saunders College of Business

- Management—BS

B. Thomas Golisano College of Computing and Information Sciences

- Information Technology—BS

School of Individualized Study

- Applied Arts & Sciences—diploma
- Applied Arts & Sciences—AAS, BS
Please review application instructions and type or print all responses neatly in ink. Return to Rochester Institute of Technology, Undergraduate Admissions Office, 60 Lomb Memorial Drive, Rochester, N.Y. 14623-5604, with a nonrefundable $60 application fee or fee waiver.

**College and Program Selection**

Please list the RIT college that best fits your academic interests and indicate the full name of your first-choice major (see listing on pages 3 & 4).

1. **RIT College**  
   **Major** (Be sure to write in the full name, including option if appropriate.)

**Alternate Program Selection**

If we are unable to offer you admission to your first-choice major, and you would like to be considered for alternate majors, please list them below in order of preference.

2. **RIT College**  
   **Major** (Be sure to write in the full name, including option if appropriate.)

3. **RIT College**  
   **Major** (Be sure to write in the full name, including option if appropriate.)

☐ Please check here if you plan to pursue the major(s) listed above to prepare for admission to a medical, dental, optometry, or veterinary school. A premedical studies adviser will assist you at RIT.
### Citizenship

Are you a U.S. citizen?  □ Yes   □ No   □ Permanent Resident

Will you need a visa form (I-20 or DS2019) issued by RIT?  □ Yes   □ No  (If you have a visa, indicate type______________)

Citizenship (if not U.S.) __________________________________________  Country of Birth __________________________________________

### Educational Data

Please list below any schools you have previously attended and any you are currently attending, indicating the most recent school first. If more space is required, please attach a separate sheet.

#### High School(s) Attended

<table>
<thead>
<tr>
<th>CEEB Code (If known)</th>
<th>Name and Address of High School</th>
<th>Starting Month/Year</th>
<th>Ending Month/Year</th>
<th>Date of Graduation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>to</td>
<td></td>
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</tr>
<tr>
<td>2</td>
<td></td>
<td>to</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td></td>
<td>to</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### College(s) Attended

Please provide information below and review transcript requirements on page B.

<table>
<thead>
<tr>
<th>CEEB Code (If known)</th>
<th>Name of College and Major Field (Including RIT)</th>
<th>Starting Month/Year</th>
<th>Ending Month/Year</th>
<th>Degrees Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>to</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>to</td>
<td></td>
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<tr>
<td>3</td>
<td></td>
<td>to</td>
<td></td>
<td></td>
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<tr>
<td>4</td>
<td></td>
<td>to</td>
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</tr>
</tbody>
</table>

Do you expect to earn a degree prior to enrolling at RIT?  □ Yes  □ No

If so, what type of degree?  ____________________________________________

### Test Scores

If you have taken SAT, ACT, or TOEFL examinations while in high school, please indicate your score(s).

<table>
<thead>
<tr>
<th>Test Type (SAT, ACT, TOEFL, or IELTS)</th>
<th>Test Scores</th>
<th>Date Taken</th>
<th>OR Date to Be Taken</th>
</tr>
</thead>
</table>

### Phi Theta Kappa (Transfer Students)

Are you a member of the Phi Theta Kappa honorary society at your college?

□ Yes   □ No  Date of Induction: __________________________
School and Community Activities
Please list the activities in which you have been most involved. Include years participated, leadership positions and if you plan to participate in a similar activity at RIT. Attach an additional page if necessary.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Participated during</th>
<th>Hours per week</th>
<th>Weeks per year</th>
<th>Positions held, honors won</th>
<th>Participate at RIT?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>High School</td>
<td>College</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Work Experience
Please list any paid or volunteer work experience you have had, dates of employment and the number of hours per week you worked.

<table>
<thead>
<tr>
<th>Employer</th>
<th>Position</th>
<th>Dates of Employment</th>
<th>Hours/Week</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Family Information

<table>
<thead>
<tr>
<th>Relative</th>
<th>Full Name</th>
<th>Who Do You Live With?</th>
<th>Occupation</th>
<th>Education: Please List Degrees and Name Colleges Attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Parent 2</td>
<td></td>
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</tr>
<tr>
<td>Brother or Sister</td>
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<tr>
<td>Brother or Sister</td>
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<td></td>
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</tr>
<tr>
<td>Spouse</td>
<td></td>
<td></td>
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</tbody>
</table>

Parent 1 Home Address
Number and Street
City/Town
State/Province
Zip/Postal Code
Parent 1 E-mail Address
Parent 1 Telephone ( )

Parent 2 Home Address
Number and Street
City/Town
State/Province
Zip/Postal Code
Parent 2 E-mail Address
Parent 2 Telephone ( )

RIT Employment
Are you an RIT employee or a dependent of an RIT employee? □ Yes □ No

RIT Alumni
Did one (or both) of your parents graduate from RIT? □ Yes □ No

RIT Students
Please list names of family members currently attending RIT:

Deaf Family Members
Please list family members who are deaf or hard of hearing:

Personal Conduct
Have you ever been subjected to disciplinary action by any school, college or university, or convicted of a violation of any state or federal law, other than a minor traffic violation? □ No □ Yes If yes, explain fully on an attached sheet.
Personal Statement (Optional)
This brief statement helps to personalize your application, allowing us to become better acquainted with you.
Please choose one of the options listed below (attach additional pages if needed):

☑ State your reasons for aspiring to a career in your chosen area of academic interest.
☑ Write a brief essay indicating your main reasons for applying to RIT.
☑ Describe a significant experience or achievement that has special meaning to you.

Optional Information
The following questions are optional. Refusal to provide this information will not subject the applicant to any adverse treatment in the admission process. Any information provided will remain confidential.

If you wish to be identified with a particular ethnic or racial group, please indicate how you would describe yourself:
Ethnicity ☐ Hispanic or Latino ☐ Not Hispanic or Latino
Race (please select one or more):
☐ Asian ☐ American Indian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander
☐ White or Alaska Native
Other surname used (on school transcripts, etc.): _______________________________________
Language spoken at home (if other than English): _______________________________________
Do you plan to apply for financial aid? ☐ Yes ☐ No
What other colleges will you apply to this year?

Signature and Date
My signature above indicates that all information provided in this application is complete, factually correct, and honestly prepared. I understand that any misrepresentation may result in refusal or cancellation of admission, or suspension from classes if discovered after I have commenced my studies at RIT.
Transfer Course List
(Only For Applicants Who Are Currently Attending College)

Name _________________________________________________________________
(Last) ____________________________ (First) ____________________________
U.S. Social Security Number

Please enter courses in which you are currently enrolled and those which you will be taking prior to your enrollment at RIT. DO NOT include previous course work that will appear on the official transcript(s) you send us.

I am registered at ______________________________________________________ for the following courses:
(Name of College)

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Value</th>
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</thead>
<tbody>
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</table>

Fall 20___

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Value</th>
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Spring 20___

<table>
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<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Credit Value</th>
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</table>

If you anticipate receiving a degree from your present college before entering RIT, indicate here:

Type of degree (AS, AAS, etc.) ____________________________ Major ____________________________ Date Received ____________________________ (month & year)