
Graduate Assistant Position Description

Center for Student Conduct and Conflict Management Services
Rochester Institute of Technology

Title	Graduate Assistant, Student Conduct
Terms	September 1, 2009–June 6, 2010 20 hours per week
Division	Student Affairs Center for Student Conduct and Conflict Management Services 585-475-5662 (v/tty)
Minimum Qualifications	Background knowledge and expertise in graphics arts and design, educational programming, alcohol and other drug education
Desired Qualifications	<ul style="list-style-type: none">• Have a commitment to the mission of the Bader Task Force, which provides educational opportunities for students regarding responsible use of alcohol and abstinence from illicit drugs• Effective communication skills• Creativity and educational programming skills• Multitask oriented and organizational abilities
Compensation	<ul style="list-style-type: none">• \$12.50 per hour• On-campus housing
Responsibilities	<ul style="list-style-type: none">• Creation of a mass media campaign for “Social Norming,” specific to alcohol and other drugs• Assist with facilitation of an Alternative Education Seminar on Alcohol Use (SPIRITS II)• Actively participate in monthly Bader Task Force meetings• Participate in some evening and weekend activities• Position reports directly to the Assistant Director for Student Conduct and Conflict Management Services• Other duties as assigned