Financial Aid Self-Service can be accessed through eServices at [www.rit.edu/eServices](http://www.rit.edu/eServices). Students can log in with an RIT computer account and provide access for up to three users (parent, guardian, sponsor, other). Authorized users can view and pay tuition, and view grades and class schedule. In addition, the “Financial Aid & Scholarships” section of eServices enables students and authorized users to check the status of a Financial Aid Application, check for missing or incomplete documents, get a detailed explanation of each type of award offered, and calculate the cost of attendance.

**WHAT’S NEXT?**

*All students should…*

☐ Sign and date the award letter and return it to the Office of Financial Aid and Scholarships. This can be done electronically by using Financial Aid Self-Service.

☐ If you wish to decline or reduce any of the awards, draw a line through the award and either write “decline” next to it or write the reduced amount.

☐ Submit copies of awards from outside agencies, such as VR, tuition waiver/exchange, or private scholarships. All private scholarship checks should be sent to the Office of Financial Aid and Scholarships.

*If your award includes…*

**Estimated VR:**

☐ Contact the Vocational Rehabilitation (VR) Office near your home to apply for VR support. For more information about VR and a state-by-state directory of VR agencies, visit [www.rit.edu/NTID/VR](http://www.rit.edu/NTID/VR).

**Estimated New York State (NYS) TAP Grant:**

☐ Complete the TAP application online at [www.hesc.ny.gov](http://www.hesc.ny.gov). Click on “Applying for Financial Aid.” You can also check the status of your award at this link.

**Direct Subsidized and/or Unsubsidized Student Loans:**

☐ Complete your electronic Master Promissory Note (eMPN) and Entrance Counseling online at [www.studentloans.gov](http://www.studentloans.gov). You will need your Federal Student Aid PIN.

**Federal Perkins Loan:**

☐ Complete an electronic Master Federal Perkins Loan Promissory Note and a Statement of Rights and Responsibilities at [www.ecsi.net/prom02](http://www.ecsi.net/prom02). You will need your Federal Student Aid PIN.

**VERIFICATION PROCESS**

In order to check the accuracy of information reported on the FAFSA, the U.S. Department of Education selects aid applicants to undergo the verification process. Applicants can be selected for verification when they initially submit a FAFSA, or when corrections are submitted. Students initially selected for verification have a message printed on both their Student Aid Report (SAR) and on their RIT financial aid award letter. Students who are selected for verification as a result of submitting corrections will have a message printed on their corrected SAR.

**Financial Aid Adjustments**

We are required by federal law to collect information from applicants who are selected for verification, and to resolve any discrepancies that may exist between information reported on a FAFSA and information submitted to complete the verification process.

There are cases in which verification increases a student’s eligibility for aid, and other cases in which eligibility is reduced. Financial aid cannot be credited to a student’s account until the verification process is completed.

**Required Documents**

The Department of Education has developed a customized approach to verification. Items required to verify may vary for each student selected for verification. Students can also see what documents are required for verification by selecting “Financial Aid & Scholarships” from the menu on eServices at [www.rit.edu/eServices](http://www.rit.edu/eServices).