

Role and Responsibility Statement for Alumni Volunteers

The effectiveness of alumni leadership is dependent upon the synergy created by exemplary performance of the outstanding individual volunteers. To this end, alumni volunteer leaders should be committed to the following:

- Know and embrace the University's mission, goals, policies, programs, services, strengths and needs
- Know and embrace the Alumni Associations' mission, goals, policies, programs, services, strengths and needs
- To the extent possible, participate in University and Association programs and activities
- Ensure that the composition of the alumni volunteers are representative of the diversity of RIT, its alumni, and its current students
- Serve in leadership positions or undertake special assignments willingly and enthusiastically when asked
- Avoid prejudiced judgments on the basis of information received from individuals and urge those with grievances to follow established policies and procedures
- Follow trends in higher education and alumni relations to be able to make informed decisions about new directions in programs and policies
- Avoid asking special favors of the Alumni Relations staff
- Serve RIT, the Alumni Association and the Association as a whole, not just the interest of any specific constituency
- Avoid even the appearance of a conflict of interest that might embarrass RIT, the Alumni Association and disclose any possible conflicts to your Alumni Relations liaison in a timely manner
- Maintain independence and objectivity and do what your sense of fairness, ethics, and personal integrity dictate
- Never accept (or offer) favors or gifts from (or to) anyone who does business with RIT or its Alumni Association
- Always maintain the highest of ethical and professional standards while representing the RIT Alumni Association
- Treat confidential matters and materials with the highest degree of integrity
- Understand that by virtue of the definition of volunteer that no payment will be expected or received by the volunteer
- Have fun and a sense of humor!
- No alumni volunteer of the RIT Alumni Association or any RIT Alumni Association shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation with RIT
- Any alumni volunteer shall refrain from obtaining any list of RIT constituency (alumni, students, parents, faculty, staff, donors) for personal or private solicitation purposes at any time during the term of their affiliation
- Situations that could result in a conflict of interest between the volunteer and Alumni Association should be avoided and alumni will certify that they have not now or at any time within the past year been:
 - A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party; doing business with RIT or the Alumni Association which has resulted or could result in person benefit to me.
 - A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with RIT, or the Alumni Association.

Please follow [this link](#) to indicate your volunteer preferences and agree to this volunteer guide.