

# **Computing and Information Sciences**

## **Student Pre-assessment Committee Policy**

The primary role of the Pre-assessment Committee is to assist a Ph.D. student's advisor in preparing the student for his/her Research Potential Assessment (RPA). This includes providing guidance regarding courses, professional development, and research activities. The committee will also evaluate the student's RPA report.

**Student Responsibilities** - It is each student's responsibility to form his/her Pre-assessment Committee in consultation with his/her primary faculty advisor. The committee must be formed and submitted for approval by the Ph.D. Program Director by the end of the first week of the student's second semester. The committee will be composed of a minimum of three faculty members: the primary advisor and two additional faculty members with expertise related to the student's general research areas. A majority of the committee must belong to the Ph.D. faculty in Computing and Information Sciences. Students are expected to meet with the committee to discuss their progress.

**Committee Responsibilities** - The committee members will review course progress and planning, review research progress, and meet with the student as necessary. The committee members are also required to evaluate the student's RPA report.