|  |  |  |  |
| --- | --- | --- | --- |
| Institution |  | Date |  |
| Program |  | Degree |  |

**TABLE 3**

**PROJECTED STAFF FOR THE PROPOSED PROGRAM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Faculty/Staff** | **1st Year**  **Academic Year**  **1** | **2nd Year**  **Academic Year**  **1** | **3rd Year**  **Academic Year**  **1** | **4th Year**  **Academic Year**  **1** | **5th Year**  **Academic Year**  **1** |
| *Faculty*  01. Full-Time 2  02. Existing 3  03. New 4 |  |  |  |  |  |
| *Faculty*  04. Part-Time 2  05. Existing 3  06. New 4 |  |  |  |  |  |
| *Faculty*  07. Full-Time Equivalents (FTE) 5  08. Existing FTE 3  09. New FTE 4 |  |  |  |  |  |
| *Administrative Staff*  10. Full-Time  11. Part-Time  12. Full-Time Equivalent (FTE) 5  13. Existing FTE 3  14. New FTE 4 |  |  |  |  |  |
| *Support Staff*  15. Full-Time  16. Part-Time  17. Full-Time Equivalent (FTE) 5  18. Existing FTE 3  19. New FTE 4 |  |  |  |  |  |

1 Specify the academic year.

2 This line must equal the total of Existing faculty plus New faculty.

3 Existing means faculty and/or staff in the proposed program that would have existed at the institution even if the proposed program were not approved.

4 New means staff that will be employed specifically as a consequence of the proposed program. New FTE staff should be carried over to the following year as existing FTE staff, if a continuing staff need.

5 Describe the method used to compute Full-Time Equivalent faculty, administrative staff, and support staff. This number must equal the total of Existing plus New.