

Current language in D01.0, Section IV.C.	New language Approved by Academic Senate on 1/23/2020
<p>C. New Programs</p> <p>1. Concept Paper</p> <p>A new program shall begin with the submission of a detailed concept paper, as defined on the Provost's Academic Curriculum Development website. The concept paper will serve as the basis from which a full proposal will be developed.</p> <p>a. If the concept paper is initiated by the department the concept paper shall be forwarded to the departmental curriculum committee and from there to the faculty of the department, and then to the CCC for review and comment. The reviews and comments are sent to the department chair and dean who will determine further action.</p> <p>If the dean has initiated the concept paper, it will be forwarded directly to the CCC. If the provost has initiated the concept paper, it will be forwarded to the ICC or the GC.</p> <p>If the concept paper involves another college(s), the concept paper is forwarded to the other college dean(s) for review that may include a review by the CCC of that college, and letter of support.</p> <p>b. The initiating dean will submit the concept paper, and letters of support if appropriate, to the provost for review and posting for university-wide review and comment.</p> <p>c. The provost will notify the concept paper proposer of the decision whether or not to move the concept paper to a full proposal, the next phase of program development.</p>	<p>C. New Programs</p> <p>1. Intent Document</p> <p>A new program shall begin with the submission of a New Degree Program Intent Document, as defined on the Provost's Academic Program & Curriculum Management website. The Intent Document will establish priorities for full program development.</p> <p>a. The author(s) will prepare an Intent Document that briefly describes the proposed program and deliver the Intent Document to the initiating Dean(s).</p> <p>b. The initiating Dean(s) will ensure that the Intent Document is vetted and voted upon via traditional college (and department/school) curriculum-review channels. The Dean forwards the Intent Document to the Provost's Office with an Affirmation of Support, assessment of existing resources, and a summary of faculty input.</p> <p>c. The Provost's Office will post the Intent Document online to collect community feedback. At the same time, the Provost's Office will forward the Intent Document to Enrollment Management and request an analysis of potential enrollment. Following the vetting period, the Provost will review the Intent Document and feedback from faculty, Enrollment Management, and the community, and consult with Deans' Council. Following these reviews, the Provost will assign a preliminary priority ranking.</p> <p>d. The Provost will make a final decision regarding the assigned priority ranking.</p> <p>e. The Provost's Office will notify the initiating Dean(s) regarding the assigned priority ranking and whether or not to move the Intent Document to a full proposal, the next phase of program development.</p>

[View the New Degree Program Intent Document and Process document that was approved by Academic Senate on 5/9/2019](#)