Agenda

• Starfish at RIT – Basics

• Academic Alert Process and Interactions

• Expectations for Use

• Logistics, Additional Training and Support
Basics

• Web-based tool to communicate with students
• Identify students struggling in the course
• All undergraduate students have an assigned academic advisor
• Starfish is available all semester, two Academic Progress Report campaigns

• Communications from Starfish
  • Students receive email directly
  • Receive updates on their students
    – Academic, faculty, and support advisors
    – Department and college leadership
Academic Alert Process

- Instructor sends alert to student (via “Academic Progress Report” or “Raise Flag”)
  - Student talks to instructor
  - Student talks to advisor
  - Student does not respond
  - Instructor/Advisor adds comments to flag
  - Communication continues between instructor, advisor and student
Expectations

Raise flags for any students who are at-risk in your course

• Raise flags via academic progress reports during both campaigns
  • Submit reports even if no concerns
• Raise flags outside of the report if a student’s status has changed or there is a new concern
• When raising flags, always add comments addressed *directly* to the student
• Keep comments brief, factual, and supportive
• Weeks 4-6 Academic Progress Report #1
  • All undergraduate courses, undergraduate students

• Weeks 8-10 Academic Progress Report #2
  • All undergraduate courses, undergraduate students
  • Includes an extra week with Spring Break
Training: CPD Sessions offered during semester
- Tues, February 4: 2-3pm @ CIMS 2160
- Wed, February 12: 10-11am @ CIMS 2160
- Tues, March 10: 1-2pm @ CIMS 2160
- Tues, March 17: 3-4pm @ CIMS 2160
- Wed, March 25: 9-10am @ CIMS 2160

User Guide: [www.rit.edu/starfish](http://www.rit.edu/starfish)

Questions: starfish@rit.edu