

# RIT Global Course Pre-Approval Form (Exchange Programs)



Constellation Commons for Global Learning – Global Village Bldg. 400 Rm. 2070 – P: 585-475-4466 F: 585-475-3222

Name: \_\_\_\_\_ UID: \_\_\_\_\_ 00 \_\_\_\_\_ Email: \_\_\_\_\_

Study Abroad Program: \_\_\_\_\_ Term(s) Abroad: \_\_\_\_\_

**ACADEMIC ADVISORS: See instructions on the reverse side.**

**Instructions for Students:**

- Use affiliate websites to select study abroad courses. List the courses and credit value below and attach the course descriptions or syllabi to this document. Remember, to be considered a full-time student while abroad, you must be registered for at least 12 credits per term.
- Identify first choice AND alternate course selections by placing an 'F' or an 'A' in the left-hand column. It is important to have alternates approved in case your first choices are not available when you arrive in country.
- Take this document to appointments with the necessary academic advisors for approval and to ensure that these courses count toward your degree. They will fill in the remaining fields of this form and sign it to confirm approval.
- Once completed with the appropriate signatures, make a copy for your records and submit a copy to RIT Study Abroad & Fellowships.
- **GRADING: A passing grade is C or above for exchange study abroad courses. A C-minus or below will be considered a failing grade.**

First or Alt.	Study Abroad Course	Credits Abroad	Substituting RIT Course	RIT Course #	Course will count towards (Please Circle One)	RIT Credit
					Major GE Core Open Elective GE Elective Min/Con/Imm. No credit	
					Major GE Core Open Elective GE Elective Min/Con/Imm. No credit	
					Major GE Core Open Elective GE Elective Min/Con/Imm. No credit	
					Major GE Core Open Elective GE Elective Min/Con/Imm. No credit	
					Major GE Core Open Elective GE Elective Min/Con/Imm. No credit	
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					Major GE Core Open Elective GE Elective Min/Con/Imm. No credit	
					Major GE Core Open Elective GE Elective Min/Con/Imm. No credit	
<b>TOTAL ANTICIPATED CREDIT ABROAD</b> <small>(1<sup>st</sup> choices only)</small>					<b>TOTAL RIT CREDIT AWARDED</b>	

**Department Chair and/or Advisors' Signatures**

	Print Name	Signature	Date
Program Advisor (Major)			
Liberal Arts Advisor			
Concentration/Minor Advisor*			
Modern Languages Dept. Chair**			

\*Required if seeking credit towards a concentration/minor.

\*\*\*\*Required if seeking credit for language coursework

**Instructions for Advisors:**

1. Review student's selected courses abroad using the attached course descriptions and/or syllabi.
2. Help student identify RIT courses within the student's degree program that could be substituted by the courses abroad. Check with appropriate college program authorities to ensure validity of class substitution.
3. Make any necessary notes in the 'notes' section of this form.
4. Sign with your approval.
5. Make a copy of this form for your records. Student must return original to the Study Abroad & Fellowships Office.

**NOTES:**