

# RIT Global

## Course Pre-Approval Form (RIT Programs)

Constellation Commons for Global Learning – Global Village Bldg. 400 Rm. 2070 – P: 585-475-4466 F: 585-475-3222

Name: \_\_\_\_\_ UID: \_\_\_\_\_ 00 \_\_\_\_\_ Email: \_\_\_\_\_

Study Abroad Program: \_\_\_\_\_ Term(s) Abroad: \_\_\_\_\_

**ACADEMIC ADVISORS: See instructions on the reverse side.**

**Student Instructions:**

- Use SIS to research and select study abroad courses. List the courses, course number and credit value below. Remember, to be considered a full-time student while abroad, you must be registered for at least 12 credits per term
- Identify your first choice AND alternate course selections by placing an 'F' or an 'A' in the left-hand column. It is important to have alternates approved in case your first choices become unavailable.
- Take this document to appointments with the necessary academic advisors for approval and to ensure that these courses count toward your degree. They will fill in the remaining fields of this form and sign it to confirm approval.
- Once completed with the appropriate signatures, make a copy for your records and submit a copy to RIT Study Abroad & Fellowships.

First or Alt.	Study Abroad Course	Course Number	Course will count towards (Please Circle One)		RIT Credit
			Major	GE Core	
			Open Elective	GE Elective	
			Min/Con/Imm.	No credit	
			Major	GE Core	
			Open Elective	GE Elective	
			Min/Con/Imm.	No credit	
			Major	GE Core	
			Open Elective	GE Elective	
			Min/Con/Imm.	No credit	
			Major	GE Core	
			Open Elective	GE Elective	
			Min/Con/Imm.	No credit	
			Major	GE Core	
			Open Elective	GE Elective	
			Min/Con/Imm.	No credit	
			Major	GE Core	
			Open Elective	GE Elective	
			Min/Con/Imm.	No credit	
<b>TOTAL CREDIT AWARDED</b> (1 <sup>st</sup> choices only)					

**\*\*See reverse side →\*\***

### Department Chair and/or Advisors' Signatures

	Print Name	Signature	Date
Program Advisor/Dept. Chair (Major)			
Liberal Arts Advisor			
Concentration/Minor/Immersion Advisor/Dept. Chair*			
Modern Languages Dept. Chair **			

\*Required if seeking credit towards a concentration/minor.

\*\*Required if seeking credit for language coursework

### Instructions for Advisors:

1. Review student's selected courses abroad.
2. Help student verify that courses taken abroad fits into their plan of study/degree program.
  - Courses taken on any RIT program (Global Campus or Faculty-led) will act like regular RIT courses. They will receive a letter grade and it will count towards students' GPA.
3. Make any necessary notes in the 'notes' section of this form.
4. Sign with your approval.
5. Make a copy of this form for your records. Student must return original to the Study Abroad & Fellowships Office.

### Notes: