1. Student completes advising appointment and study abroad interview.

2. Student accepted to program.

3. Student submits financial document (proof of finances) to RIT Global office.

4. RIT Global office submits financial document to official translator.

5. RIT Global sends original financial document and translation to RIT Croatia study abroad specialist.

6. Student arrives in Croatia and submits temporary stay application materials to authorities. All fees are paid in Croatia.

7. Application review process takes 4 - 6 weeks.

8. When application is approved, student receives temporary stay visa card.

9. Upon approval of temporary stay application, student is registered for Croatian health insurance.

10. Student pays for Croatian health insurance for remainder of stay in Croatia.
Student Visa Instructions for Croatia
Students from the USA, EU, United Kingdom, Canada, Australia and New Zealand who are planning to study abroad in Croatia for a semester must apply for Temporary Stay in Croatia.

India, China, and UAE are a few of the countries* whose citizens must apply for a travel visa before entry into Croatia. Students from these countries who are studying abroad for a semester must apply for Temporary Stay in Croatia.

*For a comprehensive list go to http://www.croatia-expert.com/info/visa-croatia/.
You can also find more information on the Croatian Embassy web page at http://www.mvep.hr/en/consular-information/visas/visa-requirements-overview/.

You will be informed of deadlines for submission of required documents by a Study Abroad advisor.

You can contact one of our Study Abroad advisors with any questions or concerns.

You must submit all required documents to a Study Abroad advisor.

Before Starting the Visa and/or Temporary Stay Process

Make sure to complete your profile and application on the Compass. All students applying for study abroad in Croatia must fill out a profile and application on the study abroad Compass database.

Please make sure to upload a scanned copy of the photo page in your passport*, and add your health insurance information (insurance company, name of person on policy, and policy number) under the ‘Insurance’ tab.

> Please make sure the scanned copy of your passport is readable, and that the entire page is visible, including all numbers and information.

*Prior to applying for study abroad; please make sure to check the expiration date on your passport. Visa approval requires that your passport be valid for a minimum of six months past the end date of your program. If necessary, you can apply to renew your passport through the local post office, or county clerk office.

Upon acceptance in the program, you will receive an email from the RIT Global office notifying you of the results and providing instructions with the next steps.
WHAT TYPE OF VISA WILL I NEED FOR STUDY ABROAD IN CROATIA?
Students who plan to study in Croatia for a 16 week semester or more must apply for Temporary Stay in Croatia.

If the student is a citizen from this list of countries found here http://www.croatia-expert.com/info/visa-croatia/ under ‘VISA FOR CROATIA REQUIRED’, the student must apply first for a travel visa and then for the temporary stay permit. For F.A.Q. regarding the travel visa process go to page 4 of this document.

DOES THE RIT GLOBAL OFFICE HELP ME WITH THE TEMPORARY STAY PROCESS?
Yes! The study abroad advisor in Rochester, and study abroad specialist at RIT Croatia, will assist you with all the requirements and paperwork.

HOW DO I APPLY?
During your advising meetings, the study abroad advisor will review the process with you. You will submit your application after arrival in Croatia.

DO I NEED TO BOOK FLIGHTS BEFORE APPLYING FOR THE VISA?
No, it is not required to have flights booked before submitting your visa application.

WHAT IS THE FIRST STEP TO GET STARTED?
Students must submit proof of finances to the RIT Global office. The following documents are acceptable for showing your financial resources. You must show a minimum of $1,400.00 USD in your bank account.
  - Bank account statement (one month is sufficient)
  - Letter from your bank confirming your account balance
  - Letter from financial aid office confirming your aid package

WHAT HAPPENS NEXT?
  - After submitting your financial document, the study abroad advisor will send the document for translation into Croatian language.
  - When the official translation is completed, the RIT Global office will forward the documents to the RIT Croatia study abroad office.

WHAT DOCUMENTS ARE REQUIRED FOR THE TEMPORARY STAY APPLICATION?
  - Temporary Stay in Croatia application
  - Biometric passport photos
  - Copy of photo page in valid passport
  - Bank account statement with minimum account balance of $1,400.00 USD. Also acceptable is a letter from your bank confirming your account balance.
  - Letter of invitation.

√RIT Croatia will write a letter on your behalf confirming that you will be enrolled in classes at RIT Croatia, and that they will find housing for you
WHEN WILL I SUBMIT MY APPLICATION?
You will submit your application to the authorities after you arrive in Croatia. A staff person from RIT Croatia will accompany you to the authorities to register your arrival and submit your temporary stay documents.

WILL I NEED TO SURRENDER MY PASSPORT?
Students applying for temporary stay approval will not need to surrender their passport.

WHAT FEES WILL I NEED TO PAY?
Students are responsible for paying the following fees. All fees are paid in Croatia. The RIT Croatia study abroad specialist will assist you with all of the payment processing. For an up-to-date USD to Kuna conversion, please visit http://www.oanda.com.

- Application stamp - 20 Kuna ($3.50 USD)
- Biometric passport photos - 50 Kuna ($8.50 USD)
- Application fee - 500 Kuna ($85.00 USD)
- Temporary stay card - 240 Kuna ($40.00 USD)
- Croatian health insurance* - approximately 416.90 Kuna per month ($70.00 USD per month; total of $210.00 for 3 months)

*Students studying in Zagreb will be required to pay a one time health insurance fee of 5,002.80 Kuna (approximately $833.80 USD), plus the monthly fee. Total Croatian health insurance for Zagreb students is estimated at $1,043.80 USD per semester.

HOW LONG DOES IT TAKE TO RECEIVE TEMPORARY STAY IN CROATIA APPROVAL?
The application review process can last anywhere from 4 - 6 weeks. Students who do not require a visa for entry into Croatia (USA, Canada, EU, Australia, New Zealand) will be able to enter the country with a valid passport.

WHEN WILL I RECEIVE MY VISA?
Your temporary stay card will be issued in Croatia once your application is approved.

WHAT HAPPENS AFTER TEMPORARY STAY APPROVAL IS ISSUED?
Once you receive your temporary stay card, you should keep that with you at all times, along with your passport. You will be enrolled in Croatian health insurance upon approval of your temporary stay.

I ALREADY HAVE HEALTH INSURANCE. WHY DO I NEED CROATIAN HEALTH INSURANCE?
It is required by Croatian law that anyone approved for temporary stay in Croatia be enrolled in Croatian health insurance.

HOW DO I PAY FOR CROATIAN HEALTH INSURANCE?
You will receive a payment voucher from the RIT Croatia study abroad specialist. The payment voucher can be paid at any bank or post office. Please bring the receipt from the bank or post office to the RIT Croatia study abroad specialist once you have paid the fee.
F.A.Q. FOR TRAVEL VISA
ONLY FOR CITIZENS FROM THIS LIST OF COUNTRIES FOUND HERE: http://www.croatia-expert.com/info/visa-croatia/
UNDER ‘VISA FOR CROATIA REQUIRED’

NOTE: You should start the process immediately upon approval of your study abroad application.

WHAT DOCUMENTS ARE REQUIRED FOR THE TRAVEL VISA?
Students applying for a travel visa to Croatia are required to submit the following documents. The RIT Global office will meet with you to assist with collecting the documents.

- Travel visa application (DO NOT sign the application until you report to the Croatian Consulate)
- Valid passport
- Passport size photo
- Copy of itinerary for group excursions (provided by the RIT Study Abroad Advisor)
- Round trip airline ticket
- Proof of booked accommodation (provided by the RIT Study Abroad Advisor)
  √ The RIT Croatia study abroad specialist will provide proof of accommodation, and the itinerary for your trips during the study abroad program.
- Proof of sufficient financial funds - bank statement or letter from bank confirming that you have a minimum of $1,400.00 USD in your bank account.
- Letter from RIT student health insurance provider (University Health Plans) confirming overseas coverage for health insurance.
- Notarized copy of your RIT student health insurance card*
- Confirmation of emergency travel insurance (Medex)
- Copy of valid US ID (US driver’s license, permanent residence card)
- Notarized copy of passport*
- Proof of enrollment at RIT (request can be made at the Registrar’s office)
- Payment for travel visa application fee.
  √ The fee is $80.00 USD, payable by bank check (money order) to “Croatian Consulate”
    You can get a money order at your bank or at the post office here on campus.
- RIT Croatia will write the letter of guarantee on your behalf.
  Please provide the following information to the RIT Global office for the letter of guarantee:
  √ Name
  √ Date of birth
  √ Citizenship
  √ Place of residence
  √ Scan of F1 visa
  √ Passport number, place of issue, date of issue, expiration date

*There are notaries here on campus. You can find the names and building locations at http://www.rit.edu/fa/staffcouncil/notaries. There are also notaries available in the student financial services office, and in any bank.
WHAT IS THE NEXT STEP?
Once you have collected all of your paperwork, you should plan your visit to the Croatian Consulate office in New York City.


IS IT REQUIRED THAT I VISIT THE CONSULATE IN PERSON?
Yes, the process for travel visa requires you to travel to New York City and submit your paperwork in person at the Croatian Consulate office. The office is located on Lexington Avenue in Manhattan.

HOW LONG DOES IT TAKE FOR THE TRAVEL VISA TO BE APPROVED?
The travel visa takes approximately 20 days for approval.

WILL I NEED TO SURRENDER MY PASSPORT?
Yes, you will be required to leave your passport and a copy of your I-20 at the Croatian Consulate office. Please make sure to bring a copy of your I-20, and do not leave the original. The RIT Global office will give you a return federal express air bill to leave at the consulate for return of your passport.

WILL I RECEIVE MY VISA BEFORE I DEPART?
You cannot enter Croatia without your travel visa. Therefore, it is important to apply as soon as possible and allow enough time for the visa to be approved before you depart the USA.

WHEN SHOULD I SUBMIT MY TEMPORARY STAY APPLICATION?
You will submit your application after you arrive in Croatia. The RIT Croatia study abroad specialist will assist you with completing the paperwork.

WHY DO I NEED TO APPLY FOR TWO VISAS?
The required visa for students is Temporary Stay in Croatia. However, the temporary stay visa is not completed until after students arrive in country. Because your citizenship requires you to have a visa in order to enter the country, the authorities in Croatia will allow you to enter with a travel visa, and then submit the official temporary stay visa paperwork after you arrive. The RIT Croatia staff will assist you with the in-country process.

HOW LONG WILL IT TAKE TO GET TEMPORARY STAY APPROVAL?
Once you submit your temporary stay application in Croatia, the processing time is approximately 4 - 6 weeks.

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