

# FACULTY-LED STUDY ABROAD PROGRAMS

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## Student Withdrawal and Refund Policy

RIT study abroad programs may not follow the typical RIT calendar and therefore do not adhere to the Rochester campus' standard Add/Drop dates and refund policies.

Once a student confirms their participation in a faculty-led program, they are billed a non-refundable deposit.

- Travel enhancement faculty-led programs (travel usually takes place in term different than course for example Spring/Summer or Fall/Winter Break, includes Spring/Spring Break programs):
  - If a student withdraws 60 days or more before the published arrival date the student shall be entitled to a refund of any program fees paid, except for the non-refundable deposit. If the student withdraws fewer than 60 days before the published arrival date, in addition to the non-refundable deposit, the student is responsible for paying the remainder of the program fee. For these programs, tuition is part of semester load so, no tuition refund will be granted because no tuition was charged. No refunds will be granted on or after the published arrival date.
- Summer faculty-led (Course and travel take place in summer term): If a student withdraws 30 days or more before the published arrival date the student shall be entitled to a refund of any program fees paid, except for the non-refundable deposit. If a student decides to withdraw from the program fewer than 30 days before the published arrival date, in addition to the non-refundable deposit, the student will also be responsible for paying the remainder of the program fee but will not be responsible for paying RIT tuition for the program. No refunds for program fee, deposit or tuition will be granted on or after the published arrival date. All arrival dates will be published in the Compass.

If a student fails to comply with the requirements of the program within the timelines stated above and therefore cannot participate in the overseas trip, they are responsible for paying the total program fee. These requirements could include but are not limited to:

- Failing to secure a passport or renew a passport if necessary.
- Failing to secure a visa if necessary.
- Failing to attend/participate in all required meetings, classes and events such as Pre-Departure.
- Failing to adhere to curricular requirements as outlined by the faculty director in the syllabus or otherwise.
- Failing to remain in good academic standing or going on academic probation.
- Failing to resolve any RIT holds (such as Student Financial Services hold, etc.) which prevent RIT Global from billing or registering.
- Incurring a severe conduct violation which results in RIT administrators disqualifying student for participation.

Failure to successfully complete the entire program (including any Rochester/online course work and the international travel portion) could result in student failing course(s) or receiving a W for withdraw. RIT has the right to deny student participation at any time. Students are also responsible for understanding how their financial aid may be affected by these decisions.

If a student has to withdraw at any time due to an emergency or extenuating circumstance (such as a death in immediate family, severe illness leading to hospitalization, etc.) RIT Education Abroad will evaluate refund requests on a case-by-case basis. If a refund is recommended, it may not be granted until after the program ends.

RIT reserves the right to modify this policy at any time.