

# RIT FACULTY-LED STUDY ABROAD PROGRAMS

## STUDENT APPLICATION CHECKLIST FOR FACULTY-LED PROGRAMS

**Instructions:** All these steps are mandatory. Application deadlines will vary per program. Please adhere to the deadlines outlined by the Faculty Director.

It is recommended that you also watch a short application tutorial - [click here](#).

**Complete and submit the RIT Compass application.**

Visit [studyabroad.rit.edu](http://studyabroad.rit.edu) and click on the Compass icon. Login with your RIT username and password and click on the Search Programs tab. Start an application for the appropriate term and complete all steps. You will be notified of acceptance decisions a few weeks after the program application deadline.

**Meet with your Academic Advisor(s) to ensure that the study abroad course(s) fit into your program of study.**

**Once you receive a budget worksheet from the Faculty Director or Study Abroad office, make an appointment with your Financial Aid advisor to understand what aid is available to you.**

Call (585) 475-2186 to make an appointment, mention that it is for study abroad and send your advisor a copy of your budget worksheet a few days in advance. Please see your financial aid advisor PRIOR to the program application deadline so that when acceptance decisions are made, you already know if you have appropriate finances available.

**If you will require RIT Access Services support, make an appointment with them to discuss your needs.**

Email Anglea Hauser at [abhdis@ntid.rit.edu](mailto:abhdis@ntid.rit.edu) prior to the application deadline.

**Explore possible scholarship options by visiting [fellowships.rit.edu](http://fellowships.rit.edu) and complete applications by their deadlines.**

Email [global@rit.edu](mailto:global@rit.edu) if you would like to make an appointment with a study abroad scholarship advisor for help with essays.

**When you are accepted into the program, log in to your Compass application and complete STEP 3 to confirm your participation by the deadline in your acceptance email.**

When you confirm your participation, your RIT eServices account will be billed a non-refundable program deposit.

**Complete your profile in the Compass by clicking on the My Profile tab on your home page.**

Includes uploading a copy of the picture page of your passport and emergency contact information.

**Attend the mandatory Bon Voyage meeting.**

Your Faculty Director and/or Study Abroad office will contact you with a date, time and location.

**If going to one of RIT's Global Campuses in Croatia, Kosovo or Dubai, you may be required to submit visa paperwork.**

You will receive detailed information about what paperwork is necessary and you will work directly with Study Abroad Advisor, Maureen Shannon, to complete the visa process.

**Visit the Preparing to Go section at [studyabroad.rit.edu](http://studyabroad.rit.edu).**

For important resources on host country research, health/safety, banking, communication and diversity abroad.

**Enroll in the Smart Traveler Enrollment Program (STEP) to register your trip with the US Embassy in case of an emergency.**

Go to [step.state.gov](http://step.state.gov)

**Complete the RIT Pre-Study Abroad Survey**

The Study Abroad office will email you a link shortly before your program departure.

(Continued on back)

# WHILE ABROAD

- Tag us in your social media posts while abroad @RITStudyAbroad and #RITStudyAbroad.

# WHEN YOU RETURN

- Complete the RIT Post-Study Abroad survey - you will receive an email with a link once you return.
- Attend re-entry events such as the Global Engagement Seminar or ROC Your Global Future regional conference for study abroad returnees. You will receive an email with dates, time and location. Email michelle.fitz@rit.edu for more information.
- Participate in the Study Abroad Symposium in November to showcase a class project, internship, research or volunteer experience with the RIT community. You will receive an email with more information about participating. Email michelle.fitz@rit.edu for more information.
- Become a Study Abroad Global Ambassador. Applications are open in August. Email global@rit.edu for more information.
- Send us your photos, videos, blogs and Tigers Abroad photos via global@rit.edu.

# CONTACTS

Your main contact will be the faculty director for the program you are interested in. They will be able to answer questions about the course(s), itinerary and program logistics.

Jenny Sullivan	Director of Education Abroad & International Fellowships	585-475-3224	Jenny.Sullivan@rit.edu
Roseanne DiFlorio	Study Abroad Advisor	585-475-7629	rmdrap@rit.edu
Maureen Shannon	Study Abroad Advisor	585-475-7077	masisr@rit.edu
Cecelia Hencke	Program Manager (Faculty-Led Programs)	585-475-7634	cehiegp@rit.edu
Front Desk	To make an appointment	585-475-4466	global@rit.edu

A : 6000 Reynolds Drive #5007, Rochester, NY 14623  
P : 585-475-4466      F : 585-475-3222  
E : global@rit.edu  
W : studyabroad.rit.edu