

# KIT Japanese Language Summer Program Letter of Recommendation

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Contact Myles Chalue at [myles.chalue@rit.edu](mailto:myles.chalue@rit.edu) with any questions.

**To the student:** Please select one faculty member who is familiar with your performance in the classroom (preferably from your major department). Japanese Language faculty are not eligible write letters of recommendation. Please complete the information below and give your recommender a copy of this sheet. It is a courtesy to give your recommender a copy of your transcript and communicate your motivation for applying when requesting a letter of recommendation.

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| <b>Student Information</b>   |
| Name:  |
| College:   |
| Major:   |
| Minor/Concentration:   |
| Deadline for submission of recommendation letter:<br><i>(This is the same as the KIT application deadline)</i> |

## Academic Reference

### To the faculty:

The student listed above is applying for the KIT Japanese Language Program for summer study abroad. The program will take place at Kanazawa Institute of Technology in Kanazawa, Japan. The application will not be complete without the letter of recommendation. Please email your letter to [myles.chalue@rit.edu](mailto:myles.chalue@rit.edu) by the deadline listed above (use subject line for email: KIT Japan Recommendation Letter (student name))

On department letterhead, please write an assessment of the applicant which answers the following questions:

1. In what capacity and for what length of time have you known the applicant?
2. What courses did the applicant take with you and how well did s/he do?
3. How would you rate the applicant's overall motivation, and motivation to study abroad?
4. Comment on the applicant's suitability for study abroad in terms of personal factors (emotional stability, maturity, potential to work well alone and with others in a foreign environment, and openness to new ideas).
5. Are there any special considerations of which we should be aware?