## How to access the Study Abroad Course Equivalencies database (when logged in)

- 1. Click on Students on the left-hand side
- 2. Type a student's name in the Keywords section and click Apply Search
- 3. Click the student's name in the results below
- 4. Click the Login As tab near the top and center of the screen. This will display the student view of the Compass.
- 5. Click on My Coursework menu
- 6. Click on the Study Abroad Course Equivalencies tab



RIT Global Educ Abro	ation ad								Monday, July 26, 20	021   2:53 pm   Test Logout	
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Symplicity Help Center		Actions	First Name	Last Name	-	Student ID	E-mail	Status	Application(s)	Username	
1-703-647-3142		ହି 🚘						Registered		jtt4457	
Hours: Mon-Fri 9am - 8pm ET (except holidays)		Q 🚘						Registered			
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## RIT Global Education Abroad

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Call Help Desk: 1-703-647-3142 Hours:		ରି 🚍	Roseanne	DiFlorio		627007978	<u>rmdrap@rit.edu</u>	Applicant	
Mon-Fri 9am - 8pm ET (except holidays)	+ Add New Student + Add Incoming Student Items 1-1 of 1								

## RIT Global Education Abroad

🕂 Home	Roseanne DiFlorio					
<ul><li>Users</li><li>Students</li></ul>	Student Documents 0 Billing 0	Notes 1 Email 7 Login Log As				
My Account	A Back To List Print					
Users Online (1) manager	Personal Information					
Support	First Name +	Roseanne				
Symplicity Help Center	Preferred First Name +	Roseanne				
Call Help Desk: 1-703-647-3142	Last Name +	DiFlorio				
Hours: Mon-Fri 9am - 8pm ET (except holidays)	Affiliation with RIT	Faculty/Staff				
	Welcome, Faculty/Staff!					
	Username +	rmdrap				
	E-mail +	rmdrap@rit.edu				
	Incoming Student	No				
	Passport Information					
	Passport Expiration Date	July 9, 2013				



🔒 Home

🤌 Users

Students

My Account

**Users Online** 

(2) manager

Support

Symplicity Help Center

Call Help Desk: 1-703-647-3142

Hours: Mon-Fri 9am - 8pm ET (except holidays)



O Step 4 COMPLETE POST-TRIP SURVEY

•	My Study Abroad Courses			
arch Filters				
<ul> <li>Use the Keywords field to</li> <li>For the Programs field, be</li> <li>Click on the name of the c</li> <li>New courses are being ad Abroad Courses tab.</li> <li>You can only add a course</li> </ul>	search for specific course names gin typing the name of the study al ourse to see more information abo ded to this list all the time. If you c if you have an application started	proad program to display a ut the course. Ion't see a course you need for the study abroad progra	list of programs with a similar r d, submit a new course request am that offers that course.	name. by using the My Study
NOTE: The RIT Global Ed decision does not guarante	ucation Abroad office will faci the that the course will fulfill a c course will fulfill a degree requ	itate the process of rec legree requirement. Yo uirement.	eiving the course equivale ou should work with your ac	ncy decision but this cademic advisor to
ensure that the equivalent				

Type in the name of the program (exactly as it is listed in the Compass), then click "Apply Search" to see a list of courses for that program that have already been approved as RIT equivalencies. If no courses are listed after clicking "Apply Search" that means no courses have been submitted for review yet. Students can then submit new courses for review via their "My Study Abroad Courses" tab.