

# FACULTY-LED STUDY ABROAD PROGRAMS

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## Student Program Confirmation, Deposit, Withdraw, Refund

RIT study abroad programs may not follow the typical RIT calendar and therefore do not adhere to the Rochester campus' standard Add/Drop dates and refund policies.

Once a student is selected for a faculty-led program, they must confirm their participation by logging into their Compass application and completing Step 3: Participation Confirmation. By electronically signing, they have committed to paying the deposit which will appear on their eServices account a few days later. The deposit amount is listed on the student budget worksheet and is non-refundable once they have completed Step 3. The students will typically have one week from acceptance to make their confirmation decision. The deadline for confirmation will be clearly communicated in their acceptance email. It is the student's responsibility to have considered all factors (such as financial aid, interpreting services, academics, logistics, etc.) that may affect their participation prior to signing their confirmation agreement.

If a student decides to withdraw from the program less than 6 weeks before the departure date, he/she will also be responsible for paying the remainder of the program fee.

If a student fails to comply with the requirements of the program and therefore cannot participate in the overseas trip, he/she is responsible for paying the total Program Fee. These requirements could include but are not limited to:

- Failing to secure a passport or renew your passport if necessary in advance of the departure date.
- Failing to secure a visa if necessary in advance of the departure date.
- Failing to attend/participate in all required meetings, classes and events such as Pre-Departure.
- Failing to adhere to curricular requirements as outlined by the faculty director in the syllabus or otherwise.
- Failing to remain in good academic standing or going on academic probation.
- Failing to resolve any RIT holds (such as library, advising or Student Financial Services hold, etc.) which prevent us from billing or registering you in advance of the departure date.
- Incurring a severe conduct violation which results in RIT administrators disqualifying you for participation.

Students are not eligible for refunds for program cancellation or delay due to weather or other unforeseen circumstances.

Failure to successfully complete the entire program (including any Rochester/online based course work and the international travel portion) could result in student failing course or receiving a W for withdraw.

