Study Abroad Application Process for Students

**Stage 1: Exploratory**
- Visit studyabroad.rit.edu
- Attend a group advising meeting
- Complete personalized study abroad strategic plan
- Talk with a Global Ambassador
- Meet with academic advisor for preliminary discussion about study abroad

**Stage 2: Application Process**
- Explore Program Options
  - Review checklist
  - Get budget worksheet
  - Discuss pros & cons of specific programs
  - Discuss personal issues and concerns
- Complete Compass Application
- Complete course pre-approval form
- Discuss finances with financial aid advisor
- Investigate possibility of receiving access services support (if needed)

**Stage 3: Confirmed Attendance**
- Confirm participation
- Pay deposit
- RIT student account billed for remaining charges
- RIT Global/ Home Department registers students for classes

**Stage 4: Re-entry**
- Attend required study abroad pre-departure

**When you get back**
- Attend Global Engagement
- Attend ROC your Global Future re-entry conference
- Present your experience at the Global Learning Symposium
## Roles/ways to assist students

<table>
<thead>
<tr>
<th>Stage</th>
<th>Academic Advisor</th>
<th>St. Abrd. Advisor</th>
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</thead>
<tbody>
<tr>
<td><strong>Exploratory</strong></td>
<td>● Direct student to study abroad website and Compass.</td>
<td>● Direct student to academic advisor for preliminary discussion about study abroad.</td>
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<td>● Encourage student to complete personal study abroad strategic plan.</td>
<td>● Assist students with identifying programs.</td>
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<td><strong>Application Process</strong></td>
<td>● Consistently reinforce need to meet with study abroad advisor.</td>
<td>● Consistently reinforce need to meet with academic advisor.</td>
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<td>● Facilitate the completion of the course pre-approval form.</td>
<td>● Discuss study abroad checklist with student, give budget worksheet, course pre-approval form.</td>
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<td>● Encourage student to meet with their financial aid advisor.</td>
<td>● Discuss pros and cons of specific study abroad programs.</td>
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<td>● Help student identify best time to study abroad.</td>
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<td><strong>Confirmed Attendance</strong></td>
<td>● Provide RIT Global office with advice regarding students with low GPAs.</td>
<td>● RIT Global offices vets application for completion.</td>
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<td>● Remind students to attend required pre-departure meeting.</td>
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<td><strong>Re-entry</strong></td>
<td>● Allocate credits earned towards students degree.</td>
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