

**Honors Option Certification of Completion Form**

**(formerly known as Contract Courses)**

Type the required information in sections A and B prior to presenting this form to the course instructor.

**a) Student Contact Information**

|  |  |
| --- | --- |
| Name | Type Student Name here. |
| Email | Type Student Email address here. |

**b) Course Information**

|  |  |
| --- | --- |
| Course Title | (ex: The Mathematical Life of π). |
| Course Number | (ex: COS-MATH-314). |
| Term Offered (4-digit) | Choose a term. |
| Instructor Name | Type Instructor’s name. |
| Instructor Email | Type Instructor’s email address. |
| Presentation Date | Click or tap to enter a date. |

**c) Approval Signatures**

By signing this form, the instructor agrees that the student has met the terms of the Option at a level that demonstrates the substance and quality expected of Honors-level work in the discipline. The student must have earned a grade of at least a ‘B-’ in the course to earn Honors credit. (A grade below ‘B-’ will earn the student only the standard course credit.)

|  |  |  |
| --- | --- | --- |
|  | Signature | Date |
| Course Instructor |  |  |
| Honors Program |  |  |

**Important Notes**

Forms are due to the Honors Program Office the last day of Finals week.

|  |  |  |  |
| --- | --- | --- | --- |
| **Honors Program Office Grade** | | **Date** | **Initials** |
| *Course grade checked* |  |  |  |
| *Completion recorded & points awarded* | |  |  |

*Form revised: January 2020*