

Rochester Institute of Technology

Honors Program

Activities Committee Bylaws

Article I - Statement of Purpose

The goal of this committee is to provide diverse activities including volunteer, cultural and social events for the students and faculty of the honors program.

Article II – Membership

- I. Only honors students may be voting members of the committee
- II. To be an active member one must attend 70% of scheduled meetings or be deemed so by the committee chair(s)
- III. To be an active member one must sponsor, or co-sponsor, at least one event per year

Article III – Chairpersons

- I. Duties of the chairperson(s):
 - a. The chair(s) are required to attend 90% of all meetings (i.e. miss only one)
 - b. If the Chair(s) are unable to attend a meeting then they must ensure that one of the members of the committee will run the meeting in their place.
 - c. The chair(s) will set up and run meetings
 - d. The chair(s) are required to attend all council meetings - If the chair(s) is/are unavailable a member will volunteer to attend
 - e. The chair(s) will report to the Vice-President
 - f. The new chairperson(s) lead(s) the recruitment and the first meeting
 - g. The chair(s) will serve his or her term starting the week following their election. For the remainder of the academic year they will serve in conjunction with the former chair(s). Upon start of the new academic year the new chair(s) will serve alone. After the spring elections the old chair(s) will serve with the newly elected chair(s) to ensure a smooth transition from one set of leadership to another, at the end of the academic year the term of the old chair(s) will end.

Upon election, the chair(s) will plan the events for the following fall, winter, and spring quarters (always one quarter in advance).

II. Election of

- a. The chairperson(s) will be elected in the 6th week of spring quarter so that a transition period of the following 4 weeks exists when the past year's chair(s) will transfer responsibility.
- b. The chairperson(s) win(s) an election by a plurality

III. Removal of

- a. The chair(s) may be removed from office by a majority vote of the committee
- b. The chairperson(s) can step down at any time
- c. When a new chair is needed the committee will vote a new chair into office

Article IV - Meeting Procedure

- I. Weekly meetings will occur unless otherwise specified by the chair(s)
- II. Voting Procedure
 - a. Any member may propose a vote be taken
 - b. Any resolution can be passed by a plurality

Article V - Amending the Bylaws

- I. Bylaws will be reviewed annually
- II. Review will take place at a scheduled meeting
- III. Chair(s) must be present
- IV. Changes will be made through discussion and voted on if necessary