

# Rochester Institute of Technology

## Honors Program

### Housing Committee Bylaws

#### ***Article I – Statement of Purpose***

To maintain and improve the quality of life for those students residing in Honors Housing and to facilitate in housing assignments in the spring for those who are to be living in Honors Housing the following year.

#### ***Article II – Membership***

- I. Eligibility: Any Honors student is eligible to become a member.
- II. Active Members: In order to be in good standing with the Housing Committee a member must attend at least two thirds of meetings that are held each quarter.

#### ***Article III – Chairperson***

- I. Duties: The Chairperson(s) (whose official title is “Lord of Housing”) has the responsibilities of organizing and holding meetings. The chairperson must also take attendance of present members at each meeting and take minutes as needed. The chairperson is not allowed to vote unless to resolve a tie. The chairperson must also attend council meetings, or send a delegate in his or her place, and meet with the council Vice President in charge of overseeing this committee as necessary.
- II. Election of: At the final Housing Committee meeting of winter quarter, nominations are taken, followed by a vote. A majority vote by committee members in good standing and present at the final meeting is required to elect a chairperson.
- III. Removal of: Removing the chairperson requires a simple two-thirds vote of no confidence by members in good standing. At any meeting if the chairperson is presented a petition for his or her removal that has been signed by at least half of the housing committee members in good standing, a meeting will be held at the same time the following week where a vote of no confidence will be held. If the chair is removed then a new chair must be elected at that same meeting and serve at least until the end of the current quarter.

#### ***Article IV - Meeting Procedure***

- I. Frequency of Meetings: Meetings are to be held as deemed necessary by the chairperson. The date and time of meetings will be determined at the beginning of each quarter so that there are as few conflicts as possible with current members' schedules. Members will be notified ahead of time via email if a meeting is to take place. This email will contain a preliminary agenda for the meeting.
- II. Voting Procedure: The number of members (in good standing or otherwise) present shall constitute a quorum for all votes unless otherwise noted. All votes will be decided by a simple majority vote unless otherwise noted.

#### ***Article V - Amending the bylaws***

The bylaws for this committee are to be reviewed at the beginning and end of each year. If at anytime during the course of the year a member of this committee feels it necessary to amend the bylaws, an amendment, that is signed by at least half of the housing committee members in good standing, will be presented to the Housing chairperson and will be voted on during the following meeting which must take place at the same time the following week. A two thirds vote, from committee members in good standing, will be required in order for the bylaws to be amended.