

## NEW FACULTY ORIENTATION 2018 SCHEDULE

### WEDNESDAY, AUGUST 15

Our annual New Faculty Orientation begins Wednesday at 11:30 am. If you wish to take advantage of the free morning, you will have time to complete the following:

- **Find directions** with this searchable online campus map: [maps.rit.edu](https://maps.rit.edu).
- **RIT User ID** – Help Desk, Frank E. Gannett Hall, Building - GAN/007B - 1113, 1<sup>st</sup> Floor
- **I-9 forms** – Human Resources, George Eastman Hall - EAS/001 - 5<sup>th</sup> Floor
- **RIT ID Card** – Registrar’s Office, George Eastman Hall - EAS/001, 1<sup>st</sup> Floor
- **Professional Photo** – 9-11:30 am, Wallace Library, WAL/005 - A-405/Lower level, (follow signs)
- **Parking** – Online: <https://www.rit.edu/fa/parking/parking>
- **Visit your department**/find your office or classroom - see [RIT's Colleges](#)

*\*The schedule is subject to change.*

Time	Session Title/Presenter
11:30 – 12 noon	Registration University Gallery (BOO, Rm 2765) – All sessions today
12:00 – 12:15 pm	<b>Opening Remarks</b> <i>Neil Hair, Executive Director, Innovative Learning Institute</i>
12:15 – 1:00 pm	<b>Orientation Kick-off Luncheon</b>
1:00 – 1:20 pm	<b>Provost Welcome</b> <i>Dr. Christine Licata, Interim Provost</i>
1:20 – 2:00 pm	<b>Your RIT Career Trajectory</b> <i>Dr. Christine Licata, Interim Provost</i>  Better understand how to effectively traverse the faculty expectations placed on you. Hear what RIT faculty and students say is important to being successful. Review strategies for matching your personal interests with institutional priorities. <i>Learn how to ignite your career at RIT!</i>
2:00 – 2:15 pm	<b>Break</b>
2:15 – 3:30 pm	<b>Working with Deaf and Hard-of-Hearing Students</b> <i>Panelists: NTID faculty and staff, Access Services staff</i>  An overview of information and resources that assist instructors with classroom teaching strategies that foster collaborative learning among deaf, hard-of-hearing, and hearing students. Panelists will share the roles and expectations of key players in the classroom learning environment (student, faculty, interpreters, captionist, notetaker, etc.) and inform new faculty about resources to support student success. Panelists include RIT and NTID faculty and staff from Access Services and Academic Services, all of whom will provide recommendations to help make instruction more accessible for the deaf/hard-of-hearing student.
3:30 – 4:15 pm	<b>Preparing for Your First Day of Class</b> <i>Neil Hair, Executive Director, Innovative Learning Institute and Associate Professor</i>  Hear the lessons of an award-winning instructor with over 20 years of teaching experience on how best to prepare for your first day of class at RIT: common cultural “gotchas,” setting and managing student expectations, teaching within RIT’s policy frameworks, and methods that will prepare you physically and mentally for your opening session. <i>Start the right way on your first day!</i>
4:15 – 4:30 pm	<b>Wrap up Day 1: Evaluations online, Overview of Day 2</b> <i>Cheryl Herdklotz, Anne Marie Canale, Faculty Career Development</i>

**-----THURSDAY 8/16/18 COLLEGE BREAKFAST SCHEDULE-----**

College	Date	Time	Location
<b>CET (CAST)</b>	8/16/2018	8:00-9:15am	Ross Hall/ROS, Room A252, Dean's Conference Room (downstairs)
<b>CAD (CIAS)</b>	8/16/2018	8:00-9:15am	Gannett Hall/GAN, Neblette Room 1104
<b>COLA</b>	8/16/2018	8:00-9:15am	Liberal Arts Hall/LBR, Room 1251, Commons Room
<b>COS</b>	8/16/2018*	8:00-9:15am	Thomas Gosnell Hall/GOS, Bruce and Nora James Atrium
<b>GCCIS</b>	8/16/2018	8:15-9:15am	Golisano Hall/GOL, Atrium
<b>KGCOE</b>	8/16/2018	8:00-9:15am	Gleason Hall/GLE, Conference Room 3119
<b>SCB</b>	8/16/2018	8:00-9:15am	Lowenthal Hall/LOW, Room 2312
<b>NTID</b>	8/20/2017*	9:00-10:30am	Student Development Center (SDC), Room 1300/1310

**\*NOTE 1)** the date for NTID's event; and **2)** No college breakfast is scheduled for CHST or GIS

**NEW FACULTY ORIENTATION 2018 SCHEDULE**  
**THURSDAY, AUGUST 16**



9:30 am – 4:00 pm - **Individual Professional Photos Available** all day - no appointment necessary.  
*Elizabeth Torgerson-Lamark, Marketing & Communications, Location: Wallace Library, A-405 (lower level)*

Time	Session Title/Presenter
8:00 – 9:15 am	<b>College Breakfasts</b> (various locations)
9:15 – 9:30 am	<b>Day 2 Registration</b> Center for Campus Life -- CPC-2610/2650, 2nd floor
9:30 – 9:45 am	<b>Welcome – Day 2 &amp; Overview of Faculty Career Development</b> <i>Anne Marie Canale &amp; Cheryl Herdklotz, Faculty Career Development</i> CPC-2610/2650, 2nd floor  Learn how the FCD team provides faculty with opportunities geared toward advancement through the different stages of an academic career. Hear how the team provides support through the grants programs, faculty mentoring, academic leadership development, the "Faculty Success Series," and other special events and presentations.
9:45 – 10:00 am	<b>Teaching &amp; Learning Services (TLS) Overview</b> <i>Ian Webber, Director of Teaching &amp; Learning Services</i> CPC-2610/2650, 2nd floor  An overview of the support and resources available from the Innovative Learning Institute and TLS, your source for support and ideas about course design, classroom activities, online learning, academic technology, and media.
10 – 10:45 am	<b>Your Teaching Mindset</b> CPC-2610/2650, 2nd floor <i>Jeremiah Parry-Hill, Manager for Instructional Design-TLS</i>  This interactive session will help new faculty determine and reflect on their teaching mindset and how Teaching & Learning Services (TLS) can help them achieve their teaching goals.
10:45 – 11:00 am	<b>Break</b>
11:00 – 11:30 am	<b>Orientation to SIS</b> <i>Tina Sturgis, Sr. Associate Registrar</i> CPC-2610/2650, 2nd floor  All RIT class instructors must use the Faculty Center within RIT's Student Information System (SIS) to enter grades and access their class schedules, class rosters and historic grade rosters. In addition, all faculty have access to Advisor Center which serves as a central location that allows you to see a student's schedule of classes, advisors, holds, course history, unofficial transcript and more.
11:30 – 11:35 am	<b>New Faculty Escorted from Center for Campus Life to Wallace Library</b>
11:35 – 12:15 pm	<b>RIT Libraries – Resources &amp; Your College Librarian</b> <i>Presenters: College Library Liaisons</i> <i>Wallace Library, 1<sup>st</sup> Floor</i>

	Enjoy an overview of services provided by RIT Libraries in support of faculty success - from classroom instruction on library resources to course reserves to tools that support academic integrity! Also, you will have time to meet with your College Library Liaison, so please bring your questions. They are here to help!
12:15 – 1:00 pm	<b>Networking Lunch</b> <b>Welcome: Marcia Trauernicht, Director, RIT Libraries</b> <i>Wallace Library, 1<sup>st</sup> Floor</i>
1:00 -1:10 pm	<b>Break/Walk to Center for Campus Life - CPC-2610/2650</b>
1:10 – 2:00 pm	<b>Support RIT Students: A Partnership between Academic &amp; Student Affairs</b> <i>Lynne Mazadoorian, Director, University Advising Office</i> <i>Megan H. Jaros MS, LMFT, Manager- Case Management/Wellness, Student Affairs</i> CPC-2610/2650, 2nd floor  Introduces new faculty to a snapshot of the RIT student landscape through an overview of national student health/mental health trends. Will present an overview of Academic Advising at RIT and our Student Behavior Consultation Team (SBCT). Time will be allotted to key resources for faculty and how to use the information presented.
2:00 – 2:30 pm	<b>Early Alert</b> <i>Stephanie Bauschard, Associate Director, University Advising Office</i> CPC-2610/2650, 2nd floor  This session is an introduction to RIT’s academic alert system that allows instructors to send timely feedback and information to students regarding their performance in a course.
2:30 – 3:00 pm	<b>Title IX</b> <i>Stacy Derooy, Title IX Coordinator</i> CPC-2610/2650, 2nd floor  Provides information on RIT's policies and process for handling Title IX complaints while reinforcing expectations for community behavior. Informs faculty of resources available to them and their obligations related to complying with Title IX and related statutes.
3:00 – 3:05 pm	<b>Wrap-up Day 2 &amp; Evaluations</b> <i>Anne Canale &amp; Cheryl Herdklotz</i> CPC-2610/2650, 2nd floor
3:15-4:05 pm	<b>Resource Fair</b> <i>Various campus representatives</i> <i>Wallace Library, 1<sup>st</sup> Floor</i>  Enjoy this opportunity to obtain information on campus units and services that can assist you and your students. Meet representatives from advising, academic support, the Writing Center, Sponsored Research, and our University Press, to name a few. Don’t miss this opportunity to discover RIT’s wonderful resources while expanding your RIT network.
4:15-4:45 pm	Optional Campus Tour

**NEW FACULTY ORIENTATION 2018 SCHEDULE**  
**FRIDAY, AUGUST 17**

Time	Session Title/Presenter
8:30 – 9:00 am	<b>Day 3 Registration &amp; Continental Breakfast</b> CPC-2610/2650, 2nd floor
9:00 – 11:00 am	<b>Human Resources – RIT Employee Benefits</b> <i>Judy DeCourcey, Senior Benefits Specialist</i> CPC-2610/2650, 2nd floor  At this session you will learn about employee benefits at RIT. Immediately following this information-filled presentation, new faculty will have the opportunity to meet one-on-one with benefits representatives. A representative will also be available to help complete the I-9 form and other paperwork as needed.
11:00 am– 12:00pm	<b>Optional Personal Meetings with HR Representatives</b> <i>HR Representatives: Val Leigey and Brett Lagoe</i> CPC-2610/2650, 2nd floor  <b>I-9 Completion</b> Payroll representatives will be available.  <b>Information Technology Services</b> ITS representatives will be available to answer questions concerning RIT email access, etc.



12:00–2:00 pm **Individual Professional Photos Available** *(no appointment necessary)*

*Elizabeth Torgerson-Lamark, Marketing & Communications, Location: Wallace Library, A-405 (lower level)*

*\*This schedule is subject to change. Current as of August 3, 2018.*