Administrative Unit Assessment at RIT
Agenda

1. Overview
   - Institutional Effectiveness
   - Goals and Model

2. RIT Practices and Processes
   - University Assessment Council
   - Institutional Effectiveness (IE) Maps
   - RIT’s Assessment Management System
   - Institutional Effectiveness Progress Report

3. Institutional Effectiveness Progress Report Results

4. Resources and Support
Institutional Effectiveness

The overarching question is, how well are we achieving our mission and goals?

We answer this question by engaging in a systematic and ongoing assessment process, using results to make informed decisions and to properly allocate resources. The assessment of institutional effectiveness essentially involves a documented comparison of institutional performance to institutional purpose.
RIT’s Mission, Vision, and Strategic Goals

- RIT has a Vision and Mission, and corresponding Strategic Plan, Greatness Through Difference
- RIT’s administrative units support the Vision, Mission, and Dimensions of the Strategic Plan; they demonstrate this by setting goals which align to the strategic plan
- Administrative units measure their goals and use assessment results to inform and guide continuous improvement (enhancing operations, planning, guiding decision making, allocating resources, etc.)
Why do Administrative Unit Assessment?

- To demonstrate how effectively administrative units support RIT’s mission, vision, and goals.
- To provide evidence of systematic processes (meaningful and sustainable) for continuous quality improvement.
Institutional Effectiveness Model at RIT

Greatness Through Difference

Strategic Plan Dimensions

Inclusive Excellence Framework

Division Goals

Administrative Unit Goals
RIT Practices and Processes

- Oversight and Support – UAC
- Institutional Effectiveness Map
- Annual Progress Report
  - Review Process
  - Rubric Rating System
  - Assessment Management System
University Assessment Council (UAC)

- All RIT divisions represented
- Formal charge – oversight
- Key support areas
  - Institutional Effectiveness (IE) Map
  - Annual Progress Report
The Institutional Effectiveness Map (IE Map)

- Tool to help administrative units measure their strategic goals and align these goals to university goals

- IE Maps contain six core elements:
  - A mission/charge
  - Measurable outcomes/objectives that align to the mission of the institution/division
  - Data sources/activities for assessment of those outcomes/objectives
  - Benchmarks to help assess achievement
  - The timeline and person(s) responsible for data collection/reporting
  - Use of results to guide decisions/changes to improve programs and services and inform planning, budgeting, and resource allocation
<table>
<thead>
<tr>
<th>Administrative Unit Objectives or Outcomes</th>
<th>Division Goal (If applicable)</th>
<th>RIT's Strategic Plan Dimensions and Inclusive Excellence Framework (Note goals are available in drop down menu in the Admin Workspaces)</th>
<th>Data Source Unit Activities Method/ Measure Describe metrics or instruments used to measure results</th>
<th>Benchmark or Standard Statement of Success/ Measureable Outcome</th>
<th>Timeline &amp; Person (s) Responsible Indicate Year, Cycle and/or Semester</th>
<th>Achievement of Outcome/ Objective Indicate level of achievement</th>
<th>Next Steps or Actions What, if any, steps or actions will take place as a result of the assessment findings</th>
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Aligning IE Maps to RIT’s Strategic Plan

- Administrative Goals are mapped to RIT’s Strategic Plan Dimensions and Inclusive Excellence Framework.

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IE Maps and Watermark

- IE Maps are housed in RIT’s Assessment Management System, **Taskstream by Watermark**
  - an online system that provides a communication and resource hub for outcomes assessment and continuous improvement initiatives
- Office of EEA provides administrative units with Taskstream by Watermark training and support
- Administrative units maintain their own work spaces in **Taskstream by Watermark**
The annual Institutional Effectiveness Progress Report (IE PR) was developed by the UAC for administrative units to demonstrate how they are supporting the university’s mission and goals and using data to drive improvement processes.

The IE PR Survey is completed in the administrative unit’s workspace in Taskstream by Watermark.
IE PR Evaluation

The University Assessment Council evaluates each IE PR using the **Continuous Improvement Rubric**.

Units receive a Continuous Improvement Rubric rating of “No Evidence,” “Developing,” “Evidence,” or to “Exemplary”
Sharing IE PR Results

RIT's annual Institutional Effectiveness Progress Report data is aggregated, analyzed, and shared with the campus community.
RIT’s goal is that 100% of its administrative units are rated “Effective” or higher on their annual progress report submissions.
Resources and Support for Administrative Units

Resources and support for administrative units are available at EEA website. Here, you will find:

- IE Map Planning Guide
- IE Checklist for Chairs and Directors
- Sample IE Maps
- Information about workshops and training
For Questions and Support, contact the Office of Educational Effectiveness Assessment:

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Director

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Assistant Director

Grace Rubin  
Assessment Management System Coordinator

Bonnie Maddox  
Senior Staff Specialist

www.rit.edu/outcomes