

Appendix F: Standing Rules of the Competitive Club Sports Federation

Overview:

Standing Rules of the Competitive Sports Club Federation shall apply to the SG-Recognized Competitive Sport Club Federation only, which may subsequently be referred to as the CSCF. The CSCF and associated Bylaws shall further fall under the discretion and overview of RIT Student Government, and shall comply with any and all RIT Center for Campus Life policies and procedures

Competitive Sports Club Federation (CSCF)

1. Mission
 - a. To act as an advisory board which oversees the policies related to, and the recognition of, Competitive Sports Clubs in adherence of the Competitive Sports Club Handbook maintained by the Center for Campus Life.
 - b. To oversee the application and approval of new Competitive Sports Clubs, under the direction of the Associate Director for Campus Life and the SG Director of Clubs and Organizations
2. CSCF Meeting and Attendance Requirements
 - a. It is the responsibility of the Club Sports Graduate and/or Student Assistant to organize CSCF meetings, including reserving a room, communicating meeting time and locations, and creating the agenda (interpreter requests as well, pending need)
 - b. At all times, the Associate Director for the Center for Campus Life, Club Sports Graduate and/or Student Assistant and the SG Director of Clubs and Organizations have authority and discretion on Competitive Sports Federation issues
 - c. Meetings should be held weekly (but not more frequently than once weekly) at the discretion of the Club Sports Graduate and/or Student Assistant and the SG Director of Clubs and Organizations
 - d. The SG Director of Finance, the Financial Coordinator for Clubs Sports, and other relevant guests may be invited to sit in on CSCF meetings to provide further insight and information to the Competitive Club Sports Federation's members upon request by the Club Sports Graduate and/or Student Assistant or the SG Director of Clubs and Organizations.
 - e. Attendance by each Competitive Sports club is mandatory to all Federation meetings.

- f. If a Competitive Club Sport misses 2 or more CSCF meetings within a semester, without prior documentation, then that Competitive Sports Club shall be placed on hold. Such club shall only be removed from HOLD under the discretion of the Associate Director for the Center for Campus Life in compliance with the Center for Campus Life Sports Club Handbook.
 - g. Each Competitive Sports Club is required to send one representative to each CSCF meeting.
 - h. The Associate Director for the Center for Campus Life shall be appointed as the official advisor for the CSCF
3. CSCF Financial Policies
- a. The CSCF shall allocate additional funding to Competitive Sports Clubs, utilizing an annual budget allocated by the Center for Campus Life, derived from a portion of Student Activity Fees as determined by SG. Additional Funding allocations shall follow any and all applicable SG and CSCF Bylaws and approved Amendments
 - b. Any active member of the CSCF shall be allowed to request for additional funding, during regular RIT Fall or Spring Semesters, through the CSCF to support the club's activities related to travel, competition, and/or safety equipment. Request shall be submitted to the Center for Campus Life and such requests shall be reviewed by the Club Sports Graduate and/or Student Assistant to ensure compliance with Competitive Club Sport Federation funding policies and procedures (Outlined within Bylaw 3.g)
 - c. Upon review and approval of a Competitive Club Sport's funding request, the Club Sports Graduate and/or Student Assistant shall invite a Club Representative to present their funding request in person to the CSCF at the next available Sports Federation Meeting.
 - d. After the completion of the presentation, the presenting club shall be asked to remove themselves from the CSCF presentation/meeting room. Subsequently, the CSCF will vote upon the approval or denial of such additional funding application. Any member of the CSCF may propose a total dollar (\$) amount of funding to be rewarded to the requesting club. This proposal may be for full amount, or for any amount less than the original request. Any proposals must be seconded by another member of the CSCF.
 - e. After the completion of proposals and "seconds", the CSCF shall vote upon the approval of any and all proposals that have been "seconded". Each member of the CSCF shall receive one vote, and voting procedures shall follow the voting procedures set forth by the Center for Campus Life Sports Club Handbook.
 - f. The monetary award (\$) for the requesting Competitive Club Sport shall be determined by a simple majority vote, assuming a quorum is met (75% of

Competitive Sports Clubs present and able to vote). The SG Director for Clubs and Organizations shall only have voting privileges in the case of a tie.

- g. Any single monetary award recommended for approval by the CSCF that is greater than or equal to \$5,000.00 must subsequently be approved by Senate, following proper SG voting procedures. Such funding request and reward shall be presented by the SG Director for Clubs and Organizations at the next available Senate meeting. Awards over \$5,000.00 will only be awarded and transferred after approval by both the CSCF and Senate.
 - h. Allowable funding requests shall be as follows:
 - i. \$50 per hotel room per night (4 club members per room, with rooms allocated separately for Males and Females, in accordance to the respective gender identity of each club member)
 - ii. Up to \$.50 of gas/fuel expense per mile of travel per vehicle, only if such travel exceeds 300 miles of one-way travel to and from competition. Please note, the Federation recommends the use of SG/PATS vans, and shall only allocate additional funding for the mileage of personal vehicles if deemed absolutely necessary by the CSCF
 - iii. Additional funding to cover specific safety equipment, as required by the Competitive Club Sport's associated governing body within the governing bodies' bylaws, rules, regulations, etc.
 - iv. Other travel expenses, such as air fare, to be determined at the sole discretion of the CSCF, in compliance with the Center for Campus Life Club Sports Handbook
 - v. Other allocations, as outlined by the Center for Campus Life Sports Club Handbook and at the discretion of the CSCF
4. CSCF Voting Procedures

- a. All members of the CSCF with active standing shall receive one vote per funding request per Competitive Sports Club, except for the Competitive Club Sport requesting such additional funding
- b. Acceptable votes shall be as follows:

-Yes

-No

-Abstain

“Abstain” votes are encouraged for CSCF members whom may have a conflict of interest, and shall not be counted towards Quorum

- c. Votes shall be tallied by the SG Director of Clubs and Organizations, and a simple majority shall be determined and announced to the CSCF

- d. In the event of absence by the SG Director of Clubs and Organizations, votes may be tallied by the Associate Director for Campus Life, or Club Sports Graduate or Student Assistant
 - e. After voting is completed, the Club Sports Graduate or Student Assistant must notify the requesting Competitive Club Sport, the Associate Director of Clubs and Organizations, the SG Director of Clubs and Organizations, and the SG Director of Finance of the allotted award (\$) within 24 hours of such request
 - f. Any and all votes placed within the closed session of the CSCF shall be deemed confidential, at no time may specific votes be revealed to the requesting Competitive Club Sport. Failure to comply with such confidentiality shall result in punitive action, as deemed appropriate by the Associate Director of the Center for Campus Life
5. CSCF Bylaw Amendment Process
- a. Any member of the CSCF may propose an amendment to the CSCF Bylaws, contained within the SG Bylaws, in writing to the SG Director of Clubs and Organizations and the Associate Director of the Center for Campus Life. Any amendments must comply with overarching CCL and/or SG policies prior to consideration
 - b. Amendment(s) shall be presented at the next available CSCF meeting, at which time a vote shall be held to approve or deny such amendment. A simple majority vote of CSCF member, with Quorum, shall approve or deny such amendments
 - c. In the event of a passage of amendment by simple majority of the CSCF, the SG Director of Clubs and Organizations shall present such amendment to the next available meeting of the SG Senate. Passage or denial of such amendment of CSCF Bylaw shall follow normal voting procedures of SG Senate, achieving quorum
 - d. After such passage of amendment by both the CSCF and SG Senate, such Bylaw Amendment(s) shall be implemented and followed by the CSCF immediately and indefinitely, unless further amendments and/or revisions to the Center for Campus Life Club Sports Handbook or CSCF Bylaws are approved and implemented