

# Academic Success Center Study Process

Prep

Daily

Weekly

Check

**Focus:** Organizing and planning

**Ask yourself:** “What do I need to do to get ready for the semester? For the week? For the class?”

## Suggestions and Examples

### Prep for semester

- Explore myCourses
- Set short and long-term goals
- Fill out the ASC Course Companion handout
- Complete the ASC Semester Calendar
- Fill out the ASC Office Hours tool
- Set up your ASC Weekly Schedule

### Prep for the week

- Check myCourses
- Fill out the ASC To Do List
- Update your ASC Weekly Schedule
- Check and respond to RIT emails
- Re-read course outline
- Preview upcoming homework assignments

### Prep for class

- Check myCourses and RIT email
- Review previous notes
- Access prior knowledge
- Utilize Study Process **Daily/Before Class** strategies
- Complete homework