

Rochester Regional Health (RRH) employees have a unique opportunity to access high-quality education for both in person and online learning through Rochester Institute of Technology (RIT). Below are the highlights of RIT's Tuition Discount Program.

TUITION DISCOUNT INFORMATION

- Eligible employees of RRH enrolled in an RIT on campus or online program receive a 50% tuition discount off the standard on campus tuition rate.
- Eligible RRH dependents of employees enrolled in an RIT on campus or online undergraduate program receive a 30% tuition discount off the standard RIT on campus tuition rates.

	RIT Tuition	RRH Employee Tuition	RRH Dependent Tuition
Graduate*	Rates can be found here .	50% discount	Not eligible
Undergraduate*	Rates may vary. Click here .	50% discount	30% discount

*New academic year rates released in April: [RIT Student Financial Services](#)

- Qualified RRH employees and dependents enrolled in online programs will receive the RRH discount off the standard on-campus tuition rate. The RRH tuition discount (50% or 30%) cannot be combined with the RIT online tuition rate.
- The RRH tuition discount for employees cannot be combined with any other RIT discounts or scholarships.
- Employee dependents who qualify for the 30% tuition discount may receive RIT scholarship/grant funding up to 50% when combined with the discount.
- Tuition discounts will end the last day of the academic term in which:
 - Rochester Regional Health employment ends
 - Rochester Regional Health employees and/or dependents no longer meet eligibility requirements
 - RIT and Rochester Regional Health discontinue the tuition discount program

TO QUALIFY, CANDIDATES MUST:

- Be a current Rochester Regional Health employee (or dependent of an employee) with standard hours worked of 20 or more hours per week (as shown in Workday).
- Have completed a minimum of six calendar months of continuous employment prior to starting a course.
- Employee's dependent must be claimed as a tax dependent on employee's federal tax return for year preceding course enrollment.
- Meet general admission criteria for their chosen program of study. Complete the Student

Information section of the **RIT Tuition Discount Form** for each semester of study and obtain Human Resources signature.

- a. Forms are available in Workday > Benefits and Pay > Suggested Links > Education Assistance > Tuition Forms > **RIT Discount Form**
- Email completed Tuition Discount Form to HRTuitionAssistance@rochesterregional.org.
 - Benefits will complete the Sponsoring Company section and send to RIT to complete RIT Certification.

POLICY FOR TUITION DISCOUNT / REIMBURSEMENT

- Employees on any form of leave of absence, performance improvement plan or with standard hours worked of less than 20 hours per week (as shown in Workday) are not eligible for the tuition discount.
- Students will be billed the full tuition amount when they register. The discount will be applied once the approved discount form is processed by Student Financial Services.
- It is the responsibility of the applicant to ensure the tuition discount form is submitted on time at least two weeks prior to the start of classes, and no later than the end of the Add/Drop period for each semester.
- Full-time matriculated students must apply for New York State's Tuition Assistance Program (TAP). Application information is available at RIT's Office of Financial Aid and Scholarships.
- Employees who qualify for the 50% tuition discount may not receive any additional RIT scholarship/grant funding.
- Employee dependents who qualify for the 30% tuition discount may receive RIT scholarship/grant funding up to 50% when combined with the discount.

LIMITATIONS/EXCLUSIONS

Employees and Dependents

- The tuition discount applies to tuition only; it does not apply to room and board or other charges.
- The tuition discount is not available for any study abroad programs.

Employees

- Full-time employees are limited to 12 credit hours per academic term; part-time employees are limited to 9 credit hours per academic term.
- The discount cannot be applied to the RIT Online tuition rate or any other discounted rate at RIT, nor can it be combined with any other RIT discounts or scholarships.
- The tuition discount for RIT's Executive MBA program is limited to three Rochester Regional Health employees per cohort.
- This tuition discount is not available to the RIT Master of Architecture degree (online or on campus), classes offered by RIT Certified, or RITx courses or RITx MicroMasters through edX.
- The tuition discount for courses in the RIT PhD programs will only be provided for Rochester Regional Health employees if the course is job-related, as determined by RIT, and the employee is matriculated in the PhD program.

Dependents

- The tuition discount does not apply to any graduate level courses at RIT.
- In order for the discount to apply beyond age 30 for an employee's dependent child, the child must have matriculated in the RIT program prior to age 30; there is no tuition discount provided after age 35 for dependent children.

- Generally, a dependent must be matriculated in an undergraduate program to receive the discount. Non-matriculated undergraduate credit hours qualifying for the tuition discount are limited to 30 per eligible dependent.
- The tuition discount for an eligible dependent will be restricted to an individual lifetime maximum of 145 credit hours of undergraduate courses, the 30 hours of non-matriculated undergraduate hours mentioned above are included in this limit.

IMPORTANT RESOURCES

- For questions on the discount, policy and procedure, contact the Benefits department at HRTuitionAssistance@rochesterregional.org or 585-922-1100.
- For information on tuition rates and fees, visit:
 - <https://www.rit.edu/sfs/tuition-and-fees>
- Any questions about financial aid eligibility (as it applies to dependents, per our policy) should be directed to the Office of Financial Aid and Scholarships:
 - <https://www.rit.edu/admissions/financial-aid>
- For course enrollment questions, or questions about our degrees or admission process, please contact your RIT representative:
Karen Palmer
Email: kbpges@rit.edu
Phone: 585-475-5656

ABOUT RIT

- RIT has been [recognized](#) by *U.S. News and World Report* as the No. 1 comprehensive university in the north for academic reputation and as one of America's "Best College Values."
- RIT is home to some of the world's most highly acclaimed degree programs:
 - [Graduate Degrees](#)
 - [Undergraduate Degrees](#)
- With over 40 years in distance education, RIT offers a wide variety of [online programs](#) designed with high flexibility for working professionals.
- Did you know that RIT offers life long career support from advisors who are industry experts in their field? Check out all the resources and benefits here: [Career Services and Co-Op](#)