

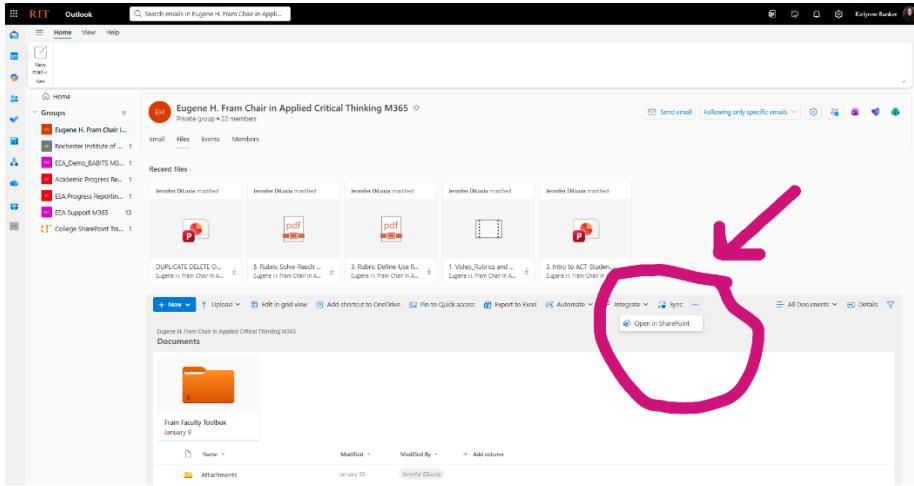
SharePoint Access Instructions for Fram Faculty Toolbox

Once you receive your invitation to the Eugene H. Fram Chair in Applied Critical Thinking M365, please complete the following steps:

Step 1: click on the blue button "view group in Outlook" in the email invitation

Step 2: In outlook, select "files" under the SharePoint group title

Step 3: click on the three dots and select "open in SharePoint" (screenshot below)



Step 4: click on the star to "follow" the SharePoint site (screenshot below). This makes it visible under "my sites" when opening SharePoint in the future.

